

MINUTES

RESORT IMPROVEMENT DISTRICT NO. 1 BOARD OF DIRECTORS REGULAR BOARD MEETING

November 21, 2024

I. CALL TO ORDER

President, Janet Evans called the meeting to order at 9:01 a.m.

II. ROLL CALL

Janet Evans, Board President	Present
David Sommer, Director	Present
Mike Soluri, Director	Present
Tesia Beauchene, Director	Present
Jeffrey Hildreth, Director	Present

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

No public comment taken

V. CONSENT CALENDAR

1. Approve the Minutes of the October 17, 2024 Regular Board Meeting.
2. Approve Bills for Month of October, 2024: Reports regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.

Motion to Approve the Minutes for the October 17, 2024 Regular Board Meeting and Bills as presented.

**Move/Soluri, Second/Hildreth. Roll Call Vote:
Ayes: Evans, Sommer, Soluri, Beauchene, Hildreth**

Motion passed.

VI. CORRESPONDENCE/ DISCUSSION ITEMS

1. Humboldt County Correspondence.

2. 2024 Fire Department Mutual Aid Report
Presentation by Battalion Chief Jack Hargrave
3. 1st Quarter FY 2024-25 Budget Review
4. District Strategic Planning – Parks & Recreation Department
5. Operator of the Year Recognition for Travis Thompson
6. Sports Court Update

VII. BOARD MEMBER/STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

VIII. ACTION ITEMS

1. Consider Resolutions of Recognition and Appreciation for Directors David Sommer and Janet Evans

Motion to adopt Resolution 24-17: Resolution of Recognition and Appreciation for Board Member David Sommer

**Move/Soluri, Second/Hildreth. Roll Call Vote:
Ayes: Evans, Soluri, Sommer, Beauchene, Hildreth**

Motion Passed.

Motion to adopt Resolution 24-18: Resolution of Recognition and Appreciation for Board Member Janet Evans

**Move/Soluri, Second/Beauchene. Roll Call Vote:
Ayes: Evans, Soluri, Sommer, Beauchene, Hildreth**

Motion Passed.

2. Consider Donation of Parcel to the RID from Morgahn Grey, APN 110-151-001-000, BLK 206 LT 27, 9 Carson Court

Motion to deny the donation of lot 110-151-001-000, Blk 206 Lot 27, 9 Carson Court to the RID.

Move/Soluri, Second/Beauchene. Roll Call Vote:

Ayes: Evans, Soluri, Sommer, Beauchene, Hildreth

Motion Passed.

3. Consider Resolution 24-19: Formation of a Parks & Recreation Standing Committee

Motion to approve Resolution 24-19 to form a Parks & Recreation Standing Committee with corrections.

**Move/Soluri, Second/Hildreth. Roll Call Vote:
Ayes: Evans, Soluri, Sommer, Beauchene, Hildreth**

Motion Passed.

4. Consider Updating District Policy 2201: Recruitment, Training, Retention and Separation of District Personnel from District Employment (Second Reading).

Bring back next month.

5. Consider Revisions to District Policy 2370 General Accounting Clerk (Second Reading).

Motion to approve revised Policy 2370: Accounting Administrator/Confidential.

**Move/Soluri, Second/Hildreth. Roll Call Vote:
Ayes: Evans, Soluri, Sommer, Beauchene, Hildreth**

Motion Passed.

6. Consider New District Policy 3010 Injury and Illness Prevention Program (Second Reading).

Motion to approve revised Policy 3010: Injury and Illness Prevention Program.

**Move/Soluri, Second/Beauchene. Roll Call Vote:
Ayes: Evans, Soluri, Sommer, Beauchene, Hildreth**

Motion Passed.

7. Consider Revisions to Policy 3300: Disposal of Surplus Equipment (Third Reading)

Motion to approve District Policy 3300: Disposal of Surplus District Equipment.

**Move/Soluri, Second/Beauchene. Roll Call Vote:
Ayes: Evans, Soluri, Sommer, Beauchene, Hildreth**

Motion Passed.

8. Consider Mass Abatement Letters in Accordance with Ordinance 63

Motion to start a draft letter for Ordinance 63 for the Fire Chief to send a notice to Shelter Cove property owners regarding upcoming fire hazard abatement work scheduled for 2025.

**Move/Soluri, Second/Hildreth. Roll Call Vote:
Ayes: Evans, Soluri, Sommer, Beauchene, Hildreth**

Motion Passed

IX. UNFINISHED BUSINESS

X. ADJOURNMENT TO CLOSED SESSION

President Evans adjourned to closed session at 12:45 p.m.

XI. CLOSED SESSION

President Evans reconvened to open session at 1:44 p.m. and made the following Closed Session Report:

XII. CLOSED SESSION REPORT

1. Pursuant to Government Code § 54957 - Consider complaint against a District Employee

Motion directing staff to draft a letter to the complainant reflecting the Board found no cause for employee discipline to be signed by all Board members.

XIII. ADJOURNMENT OF MEETING

President Evans adjourned the Meeting at 1:46 p.m.

Respectfully submitted,

Signature on file

Christopher Christianson

Board Secretary

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