

# AGENDA

## Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No. 1 REGULAR BOARD MEETING

**Date:** October 17, 2024

**Time:** 9:00 A.M.

**Posted:** October 14, 2024

**Location:** Shelter Cove Fire Hall Meeting Room  
9126 Shelter Cove Road, Shelter Cove, California  
**or please join the meeting from your computer, tablet or smartphone.**  
Regular Board Meeting  
October 17, 2024, 9:00 AM – 1:00 PM (America/Los\_Angeles)  
Please join my meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/570424221>  
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<https://meet.goto.com/install>

*We welcome you to this meeting. Members of the Public may be heard on any business item on this Agenda before or during the Board's consideration of the item. The public may also directly address the Board on any item of interest to the public that is not on the Agenda during the public comment time; however, the Board generally cannot take action on an item not on the Agenda. The meeting room is wheelchair accessible. Accommodations and access to District board meetings for people with other handicaps must be requested of District staff at 707-986-7447 five (5) working days in advance of the meeting.*

*A person addressing the Board will be limited to five (5) minutes (Board Policy 5030) unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board.*

### I. CALL TO ORDER

### II. ROLL CALL

Janet Evans, President  
 David Sommer, Director  
 Michael Soluri, Director  
 Tesia Beauchene, Director  
 Jeffrey Hildreth, Director

### III. PLEDGE OF ALLEGIANCE

#### IV. PUBLIC COMMENT

*Any member of the public may directly address the Board of Directors on a matter of public interest not on the Agenda, but which is within the jurisdiction of the Board; however, the Board generally cannot take action on an item not on the Agenda. A person addressing the Board will be limited to three (3) minutes (Board Policy 5030) unless the chairperson of the Board grants a longer period of time.*

#### V. CONSENT CALENDAR

*All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar may be enacted by one motion. There will be no separate discussion of these items unless a Board member or the General Manager/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar. If a member of the public wants further discussion on any of these items, we would appreciate it if you make your request prior to the meeting.*

1. Approve the Minutes of the September 19, 2024 Regular Board Meeting.
2. Approve Bills for Month of September 2024: Reports regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.

#### VI. CORRESPONDENCE / DISCUSSION ITEMS

*Items in this category may be discussed, and/or reports presented, but no action may be taken.*

1. Humboldt County Correspondence.
2. District Strategic Planning – Administration Department (Second Draft).
3. Retirement of Distribution and Repair Foreman Bud Lair

#### VII. BOARD MEMBER/STAFF REPORTS

*The indicated individuals will report to the Board about various matters involving District departments. There will be no Board discussion except to ask questions or refer matters to staff. No action will be taken unless listed on subsequent agenda.*

1. Directors' Reports/Comments.
2. Operational Status Report Re: Golf Course, Airport, Recreation, Water, Sewer, Electrical, Fire Department.

#### VIII. ACTION ITEMS

*All Agenda Action Items for discussion and possible action by the Board of Directors.*

1. Consider Customer Reimbursement Request
2. Consider Representation for Parks & Recreation Committee
3. Consider Updating District Policy 2201: Recruitment, Training, Retention and Separation of District Personnel from District Employment (First Reading).
4. Consider New District Policy 3300 Disposal of Surplus Property or Equipment (Second Reading).
5. Consider Revisions to Policy 2370 General Accounting Clerk
6. Consider Revisions to Policy 3010 Injury and Illness Prevention Program (First Reading)
7. Consider Nominations for District Board to Serve on GSRMA Board of Directors

#### IX. UNFINISHED BUSINESS

#### X. ADJOURNMENT OF MEETING

*This notice is posted in compliance with Government Code § 54954.2. The next Regular Meeting of the Resort Improvement District No.1 Board of Directors will be held on Thursday, November 21, 2024, in the Fire Hall Meeting Room at 9:00 AM.*