

MINUTES

RESORT IMPROVEMENT DISTRICT NO. 1 BOARD OF DIRECTORS REGULAR BOARD MEETING

June 20th, 2024

I. CALL TO ORDER

President, Janet Evans called the meeting to order at 9:00 a.m.

II. ROLL CALL

Janet Evans, Board President	Present
Jack Hargrave, Vice President	Absent
David Sommer, Director	Present
Mike Soluri, Director	Present
Tesia Beauchene, Director	Present

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Public comment taken.

V. CONSENT CALENDAR

1. Approve the Minutes of the June 13th, 2024 Special Board Meeting.
2. Approve Bills for Month of May, 2024: Reports regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.

Motion to Approve the Consent Calendar with June 13th Special Meeting Minutes and Bills as presented.

**Move/Soluri, Second/Beauchene. Roll Call Vote:
Ayes: Evans, Soluri, Sommer, Beauchene. Absent : Hargrave.**

Motion passed.

VI. CORRESPONDENCE/ DISCUSSION ITEMS

1. Humboldt County Sheriff's Office Report.
Report presented by Lt. Josh McCall.

2. USDA Grant Update by Trees Foundation.
Report presented by Tanner Speas.
3. District Strategic Planning and Policy Update.
4. Presentation of the 2023-24 Third Quarter Financial Report.
5. Fire Department Fiscal Year End Report.
6. Sports Court Update.
7. Consider Means to Address Past Due Accounts.

VII. BOARD MEMBER/STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

VIII. ACTION ITEMS

1. Consider Adoption of Resolution 24-12: Establishing the Appropriations Limit for Fiscal Year July 1, 2024 to June 30, 2025.

Motion to adopt Resolution 24-12: Establishing the Appropriation Limit for Fiscal Year July 1st, 2024 to June 30th, 2025.

Move/Soluri, Second/Beauchene. Roll Call Vote:

Ayes: Evans, Sommer, Soluri, Beauchene. Absent: Hargrave.

Motion Passed.

2. Consider Adoption of Resolution 24-13: Informed Consent, Waiver and Release Agreement with Shelter Cove Golf Association Volunteers.

Motion to adopt Resolution 24-13: Informed Consent, Waiver and Release Agreement with Shelter Cove Golf Association Volunteers.

Move/Soluri, Second/Sommer. Roll Call Vote:

Ayes: Evans, Sommer, Soluri, Beauchene. Absent: Hargrave.

Motion Passed.

3. Consider Modifications to Board Policy 1020: Conflict of Interest Code.

Bring back next month with revisions.

4. Consider Modifying Policy 2010: Pertaining to Confidential Employees and Other Non-Union Employees Not Included in the Bargaining Unit (Compensation, vacation, holiday, sick leave benefits, and other regulations concerning employment) (First Reading)

Bring back next month for second reading.

5. Consider Commercial Driver's License Incentive Pay Increase for IBEW Staff.

No Action Taken. Item Tabled.

6. Consider Draft 2024-25 Resort Improvement District No. 1 and Shelter Cove Fire Department Budget Presentation (Final Reading).

Motion to adopt Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No. 1 and Shelter Cove Fire Department Fiscal Year 2024/2025 budgets as amended.

Move/Soluri, Second/Sommer. Roll Call Vote:

Ayes: Evans, Sommer, Soluri, Beauchene. Absent :Hargrave.

Motion Passed.

7. Consider Amendments to 2023/24 Budget: Creating New \$10,000 Grant Income (10161) and Expense (80111) Lines for Well Sites Improvements.

Motion to approve the allocation of \$10,000 to the income account (10161) and the corresponding expense account (80111) for the Well Site Improvement grant budget lines for FY 2023/24.

Move/Soluri, Second/Beauchene. Roll Call Vote:

Ayes: Evans, Sommer, Soluri, Beauchene. Absent: Hargrave.

Motion Passed.

IX. UNFINISHED BUSINESS

Agenda Discussion Items for Suggested for Future Meetings:

- **Update on JTI Net Energy Metering Program Study**
- **Strategic Plan Review**
- **Code Enforcement Updates**
- **District Restructuring Plan**

X. ADJOURNMENT OF MEETING

President Evans adjourned the Meeting at 12:46 p.m.

Respectfully submitted,

Signature on File

Christopher Christianson

Board Secretary

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