

# AGENDA

## Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No. 1 REGULAR BOARD MEETING

**Date:** June 20<sup>th</sup>, 2024

**Time:** 9:00 A.M.

**Posted:** June 14, 2024

**Location:** Shelter Cove Fire Hall Meeting Room  
9126 Shelter Cove Road, Shelter Cove, California  
**or please join the meeting from your computer, tablet or smartphone.**  
Regular Board Meeting  
Jun 20, 2024, 9:00 AM – 1:00 PM (America/Los\_Angeles)  
Please join my meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/174650877>  
**Get the app now and be ready when your first meeting starts:**  
<https://meet.goto.com/install>

*We welcome you to this meeting. Members of the Public may be heard on any business item on this Agenda before or during the Board's consideration of the item. The public may also directly address the Board on any item of interest to the public that is not on the Agenda during the public comment time; however, the Board generally cannot take action on an item not on the Agenda. The meeting room is wheelchair accessible. Accommodations and access to District board meetings for people with other handicaps must be requested of District staff at 707-986-7447 five (5) working days in advance of the meeting.*

*A person addressing the Board will be limited to five (5) minutes (Board Policy 5030) unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board.*

### I. CALL TO ORDER

### II. ROLL CALL

\_\_\_ Janet Evans, President  
\_\_\_ Jack Hargrave, Vice President  
\_\_\_ David Sommer, Director  
\_\_\_ Michael Soluri, Director  
\_\_\_ Tesia Beauchene, Director

### III. PLEDGE OF ALLEGIANCE

#### IV. PUBLIC COMMENT

*Any member of the public may directly address the Board of Directors on a matter of public interest not on the Agenda, but which is within the jurisdiction of the Board; however, the Board generally cannot take action on an item not on the Agenda. A person addressing the Board will be limited to five (5) minutes (Board Policy 5030) unless the chairperson of the Board grants a longer period of time.*

#### V. CONSENT CALENDAR

*All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar may be enacted by one motion. There will be no separate discussion of these items unless a Board member or the General Manager/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar. If a member of the public wants further discussion on any of these items, we would appreciate it if you make your request prior to the meeting.*

1. Approve the Minutes of the June 13th, 2024 Special Board Meeting.
2. Approve Bills for Month of May, 2024: Reports regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.

#### VI. CORRESPONDENCE / DISCUSSION ITEMS

*Items in this category may be discussed, and/or reports presented, but no action may be taken.*

1. Humboldt County Sheriff's Office.
2. USDA Grant Update by Trees Foundation.
3. District Strategic Planning and Policy Update.
4. Presentation of the 2023-24 Third Quarter Financial Report.
5. Fire Department Fiscal Year End Report.
6. Sports Court Update.
7. Consider Means to Address Past Due Accounts.

#### VII. BOARD MEMBER/STAFF REPORTS

*The indicated individuals will report to the Board about various matters involving District departments. There will be no Board discussion except to ask questions or refer matters to staff. No action will be taken unless listed on subsequent agenda.*

1. Directors' Reports/Comments.
2. Operational Status Report Re: Golf Course, Airport, Recreation, Water, Sewer, Electrical, Fire Department.

## VIII. ACTION ITEMS

*All Agenda Action Items for discussion and possible action by the Board of Directors.*

1. Consider Adoption of Resolution 24-12: Establishing the Appropriations Limit for Fiscal Year July 1, 2024 to June 30, 2025.
2. Consider Adoption of Resolution 24-13: Informed Consent, Waiver and Release Agreement with Shelter Cove Golf Association Volunteers.
3. Consider Modifications to Board Policy 1020: Conflict of Interest Code.
4. Consider Modifying Policy 2010: Pertaining to Confidential Employees and Other Non-Union Employees Not Included in the Bargaining Unit (Compensation, vacation, holiday, sick leave benefits, and other regulations concerning employment) (First Reading)
5. Consider Commercial Driver's License Incentive Pay Increase for IBEW Staff.
6. Consider Draft 2024-25 Resort Improvement District No. 1 and Shelter Cove Fire Department Budget Presentation (Final Reading).
7. Consider Amendments to 2023/24 Budget: Creating New \$10,000 Grant Income (10161) and Expense (80111) Lines for Well Sites Improvements.

## IX. UNFINISHED BUSINESS

## X. ADJOURNMENT OF MEETING

*This notice is posted in compliance with Government Code § 54954.2. The next Regular Meeting of the Resort Improvement District No.1 Board of Directors will be held on Thursday, July 18th, 2024, in the Fire Hall Meeting Room at 9:00 AM.*