

# MINUTES

## RESORT IMPROVEMENT DISTRICT NO. 1 BOARD OF DIRECTORS REGULAR BOARD MEETING

May 16<sup>th</sup>, 2024

### I. CALL TO ORDER

**President, Janet Evans called the meeting to order at 9:00 a.m.**

### II. ROLL CALL

Janet Evans, Board President	<b>Present</b>
Jack Hargrave, Vice President	<b>Present</b>
David Sommer, Director	<b>Present</b>
Mike Soluri, Director	<b>Absent</b>
Tesia Beauchene, Director	<b>Present</b>

### III. PLEDGE OF ALLEGIANCE

### IV. PUBLIC COMMENT

**Public comment taken.**

### V. CONSENT CALENDAR

1. Approve Minutes of the April 18<sup>th</sup>, 2024, Regular Board Meeting.
2. Approve Bills for Month of April, 2024.

**Motion to Approve the Consent Calendar with Minutes and Bills as presented.**

**Move/Hargrave, Second/Beauchene. Roll Call Vote:  
Ayes: Evans, Hargrave, Sommer, Beauchene. Absent : Soluri.**

**Motion passed.**

### VI. CORRESPONDENCE/ DISCUSSION ITEMS

1. Humboldt County Sheriff's Office Report.  
**No Report. Lt. Josh McCall was unable to attend due to other obligations.**
2. Consider Resolution 23-05: Approving Net Energy Metering Program and New Solar Interconnection Agreement.

3. Water/Wastewater Supervisory Control and Data Acquisition (SCADA) System Update.

## VII. BOARD MEMBER/STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

## VIII. ACTION ITEMS

1. Consider Draft 2024-25 Resort Improvement District No. 1 and Shelter Cove Fire Department Budget Presentation (Second Reading).

**Motion to incorporate suggested modification and bring item back next month for a final reading and approval.**

**Move/Hargrave, Second/Beauchene. Roll Call Vote:**

**Ayes: Evans, Hargrave, Sommer, Beauchene. Absent: Soluri.**

**Motion Passed.**

2. Consider Adoption of Resolution 24-09: Approving a Workplace Violence Prevention Plan and Consider Approval of the Plan (Second Reading).

**Motion to adopt Resolution 24-09: Approving a New District Workplace Violence Prevention Plan Under Senate Bill No. 553 and the approval of plan as an appendix to Board Policy 3010: Injury and Illness Prevention Plan with noted change.**

**Move/Hargrave, Second/Beauchene. Roll Call Vote:**

**Ayes: Evans, Hargrave, Sommer, Beauchene. Absent: Soluri.**

**Motion Passed.**

3. Consider New Positions and Reactivation and Updates of Inactive Roles in Shelter Cove Fire Department.

**Hargrave abstained from discussion and action as he is a member of the fire department.**

**Motion to approve New Volunteer FireFighter and Limited Term Emergency Responder Position Descriptions and approve reactivation and updates of Policy 2386 Temporary Laborer and Policy 2389 Part-Time Chief Duty Officer.**

**Move/Beauchene, Second/Sommer. Roll Call Vote:**

**Ayes: Evans, Sommer, Beauchene. Absent : Soluri. Abstain : Hargrave**

**Motion Passed.**

4. Consider District Preferences for 2024 Election.

**Motion to approve 200-word maximum candidate statements to be paid for by the candidate and resolving a tie breaker by lot for District's 2024 Elections preferences.**

**Move/Hargrave, Second/Sommer. Roll Call Vote:**

**Ayes: Evans, Hargrave, Sommer, Beauchene. Absent: Soluri.**

**Motion Passed.**

5. Consider New Job Description: Policy 2330 Operator-In-Training Job Description.

**Motion to approve the new Operator-in-Training Job Description.**

**Move/Beauchene, Second/Hargrave. Roll Call Vote:**

**Ayes: Evans, Hargrave, Sommer, Beauchene. Absent: Soluri.**

**Motion Passed.**

6. Consider Commercial Driver's License Stipend for IBEW Staff.

**Tabled until next month.**

7. Consider Adoption of Resolution 24-10: Shelter Cove Well Site Improvements Notice of Exemption.

**Motion to adopt Resolution 24-10: Shelter Cove Well Site Improvements Notice of Exemption.**

**Move/Hargrave, Second/Beauchene. Roll Call Vote:**

**Ayes: Hargrave, Beauchene, Sommer, Evans. Absent: Soluri.**

**Motion Passed.**

8. Consider Nominee to Serve as Regular Special District Member on Local Agency Formation Commission (LAFCo).

**Motion to vote for Heidi Benzonelli to serve as Regular Special District Member on LAFCo.**

**Move/Hargrave, Second/Beauchene. Roll Call Vote:**

**Ayes: Hargrave, Beauchene, Sommer, Evans. Absent: Soluri.**

**Motion Passed.**

9. Consider Adoption of Resolution 24-11: Approving the Opening of Two New Accounts with Umpqua Bank and Authorizing Signatures to Sign for Banking Transactions Upon the New Account.

**Motion to adopt Resolution 24-11: Approving the Opening of Two New Accounts with Umpqua Bank and Authorizing Signatures to Sign for Banking Transactions Upon the New Account.**

**Move/Hargrave, Second/Sommer. Roll Call Vote:**

**Ayes: Evans, Hargrave, Sommer, Beauchene. Absent: Soluri.**

**Motion Passed.**

## IX. ADJOURNMENT OF MEETING

**President Evans adjourned the Meeting at 10:57 a.m.**

Respectfully submitted,

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Signature on File

Christopher Christianson

Board Secretary

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