

**RESORT IMPROVEMENT DISTRICT #1
GENERAL MANAGER'S REPORT
JULY 2023**

GENERAL MANAGER'S ACTIVITIES:

- Attended staff meetings.
- Corresponded with community members, public agencies, and community organizations.
- Attended IBEW Union negotiations.
- Worked on Fire Building permitting.
- Worked on updating RID authorized signatures.
- Created new customer payment plans.
- Worked with PG&E regarding the WDT Service Agreement 40 – Interconnection Agreement.

ADMINISTRATION DEPARTMENT:

- Attended various Board meetings and staff meetings.
- Monthly billing and payroll.
- Paid Quarterly electric tax.
- Paid Annual Unfunded Accrued Liability.
- Umpqua Bank training.
- Updated website.
- Prepared reports and board packets.
- Continued correspondence to property owners regarding tree obstructions near air strip.
- Performed inventory.
- Completed Environmental Protection Agency Annual Questionnaire.
- Completed board member vacancy posting/roster updates.
- Completed revisions to the 2023/24 IBEW Union/RID MOU.
- Updated new annual utility rates to billing and posted to the web.
- Worked on Fire Building permitting.

WATER TREATMENT DEPARTMENT:

- New bulb installed on Hach 2100N lab turbidimeter.
- -Emergency eyewash/shower station tested.

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- -Polymer streaming current controller probe and piston cleaned.
- -GeoSCADA resetting issues.
- -Email RCAC John Hamner and Jim McVeigh about Lot W2 well.
- -Fire on Forest Road, water main blows at hydrant 45 Kgal water loss.
- -Repair water main on Forest Road.

WASTEWATER TREATMENT DEPARTMENT:

- New Hach TL2300 lab turbidimeter placed into service. Old one non-fixable.
- -Top off oil in oxidation ditch gearboxes.
- -Clarifier electrical hooked up by Electric Crew.
- -Weed abatement.
- -Emergency eyewash/shower stations tested.
- -Oxidation ditch rotors greased.
- -South clarifier motor stops working.
- -Drained south clarifier.
- -State wastewater representative calls about complaint. We are okay.
- -New 10-inch flowmeter installed between clarifier and chlorine contact chamber.
- -Rockwell Pump salesman here to show off portable pumps.
- -Sludge bins hauled back from Stockton, doors were not installed.
- -Called sludge bin company, they are to pick up and take back to fix front doors.
- -Customer call about sewer issues, ends up being clog on their side.

POWER GENERATION & DISTRIBUTION DEPARTMENT:

- Customer disconnect for panel change.
- Pole clearing.
- Respirator physicals.
- Hook up new mag meter at WWTP.
- Replace test block on Lift Station 6.
- Picked up sludge bins.
- Take trucks and old equipment to auction.

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- Follow up on generator repairs.
- Follow up on Schweitzer System upgrade.
- Outage on Tie line.

PARKS AND RECREATION AND MISCELLANEOUS:

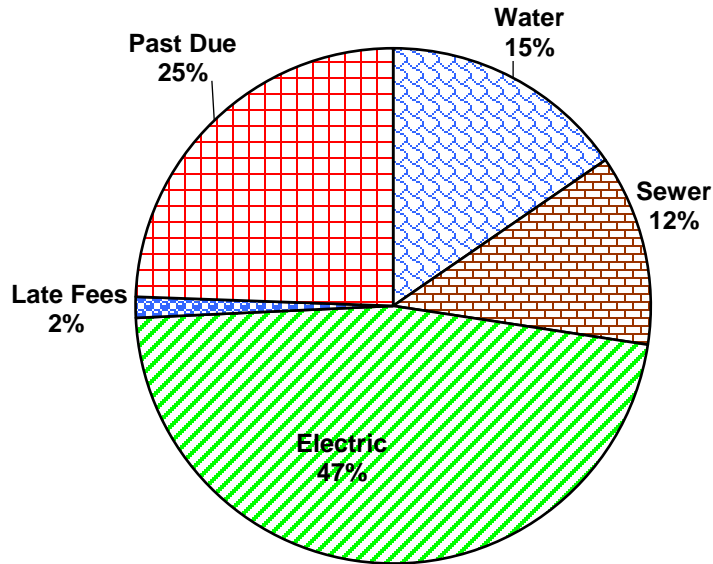
- Respirator evaluations for all utility employees

**END OF GENERAL DISCUSSION
Provided by: RID Staff Member
OPERATIONAL DATA FOLLOWS**

**APPENDIX OF OPERATIONAL DATA FOR THE
 MONTH OF JULY 2023**

ADMINISTRATION

**Utility
 Billing:**



Utility	Residential Utilities	Commercial Utilities	Total Billing	Last Year's Total
Water	\$35,098	\$3,474	\$38,572	\$31,693
Sewer	\$26,883	\$3,115	\$29,998	\$27,236
Electric	\$91,754	\$25,451	\$117,204	\$93,932
Late Fees	\$3,140	\$133	\$3,273	\$3,420
Past Due	\$59,054	\$2,077	\$61,131	\$63,696
Total	\$215,928	\$34,249	\$250,177	\$219,976
	86.3%	13.7%		

Utility	Residential Usage	Commercial Usage	RID Usage	Total Metered Usage	Last Year's Total
Water (cuft)	\$365,134	\$49,050	\$15,938	\$433,064	\$367,614
	84.3%	11.3%	5.1%		
Elec (KwH)	\$215,723	\$63,027	\$41,485	\$322,969	\$309,909
	66.8%	19.5%	13.0%		

PARKS AND RECREATION

Golf Links:

Revenue Source	Previous Balance	Monthly Total	F/Y to Date	Budget
Greens Fees	\$0	\$2,690.00	\$2,690.00	\$12,000
Total Revenue to Date			\$2,690.00	

GOLF LINKS GREENS FEE HONOR SYSTEM SUMMARY
 THANK YOU FOR SUPPORTING CONTINUED OPERATION

Shelter Cove Golf Links Honorable Golfers July 2023

Greens Fees		Amount		JULY 2023
				Amount
Kiosk Cash		\$680.00		\$680.00
Kiosk CC		\$2,010.00		\$2,010.00
Annual Greens Fees Purchasers				\$0.00
TOTAL				\$2,690.00

FIRE DEPARTMENT

RESPONSES:

<u>Date:</u>	<u>Inc No.:</u>	<u>Description:</u>	<u>Amount:</u>	<u>F/Fs</u>
7/2/2023	# 6582	PA-Commercial Fire Alarm	1	7 F/Fs
7/2/2023	# 6601	PA- Disabled Vehicle	1	1 F/Fs
7/4/2023	# 6681	Wildfire-Marina Hill (FW)	1	13 F/Fs
7/4/2023	# 6687	PA- Illegal Fireworks-BSB	1	2 F/Fs
7/5/2023	# 6706	Medical Aid- Seizure	1	9 F/Fs
7/6/2023	# 6743	PA- Smoke Detector	1	1 F/Fs
7/8/2023	# 6836	Med Aid-Plane Crash	1	13 F/Fs
7/13/2023	# 7005	PA- Smoke Check	1	2 F/Fs
7/16/2023	# 7028	Medical Aid	1	5 F/Fs
7/16/2023	# 7043	PA- Lockout	1	2 F/Fs
7/16/2023	# 7055	MA- Traffic Collision	1	2 F/Fs
7/16/2023	# 7065	MA- Assist WGF ATV T.C.	1	9 F/Fs
7/17/2023	# 7119	Medical Aid- Steelhead	1	8 F/Fs
7/18/2023	# 7164	Med Aid- Seaview	1	8 F/Fs

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7/18/2023	# 7172	Wildland Fire-Forest Rd.	1	12 F/Fs
7/19/2023	# 7204	PA- Commercial Fire Alarm	1	1 F/Fs
7/20/2023	# 7233	PA- Vehicle Blocking Rd.	1	2 F/Fs
7/20/2023	# 7448	MA-Welfare Chk	1	5 F/Fs
7/20/2023	# 7464	MA- Cardiac	1	5 F/Fs
7/28/2023	# 7474	Debris Fire/ Wildland	1	10 F/Fs
7/29/2023	# 7510	Med Aid- Ped vs. Auto	1	8 F/Fs

EQUIPMENT STATUS:**ID #**

Command/ Ocean Rescue	5100	In Service
Brush Engine	5111	In Reserve
WUI Type 1 Engine	5116	In Service
Command Type 6 Wildland Engine	5146	In Service
Rescue/ Engine Type 6	5147	In Service
Rescue/ Ambulance	5171	In Service
RIB 17 ft Boat	5172	In Service
Yamaha Jet Ski	Ski #1	In Service
Yamaha Jet Ski	Ski #2	In Service
Honda ATV	Fire	In Service
Honda Side-by-side	Fire	In Service
Type 2 Engine	5166	In Service

TRAINING**ACTIVITIES:**

<u>Drills:</u>	<u>Date:</u>	<u>Description:</u>	<u>F/F Turnout:</u>
Fire Drill:	7/2/2023	Pre-Fourth Planning	5 F/Fs
Fire Drill	7/4/2023	Fourth of July Parade	17 F/Fs
Fire Drill:	7/5/2023	Truck Check Outs	11 F/Fs
Fire Drill:	7/12/2023	DO Meeting- AAR Plane Crash	6 F/Fs
Fire Drill:	7/12/2023	AAR- July 4th & Ocean Rescue	20 F/Fs
Fire Drill:	7/19/2023	Drill- AAR	19 F/Fs
Fire Drill	7/26/2023	WWUI Practice	17 F/Fs
Med Drill	6/29/2023	Ocean Rescue Training	19 F/Fs

ELECTRICAL UTILITY

ELECTRICAL SERVICE CONNECTIONS:

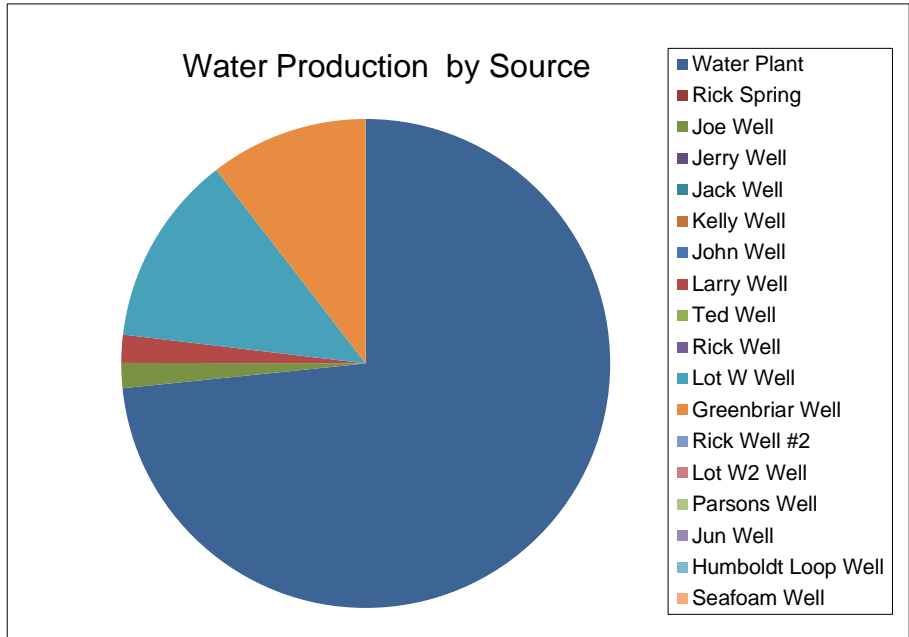
		<u>Locations</u>
Services Requested:	1	234 Spring Rd
Services Connected:	1	55 Whale Pt
Previous Connections:	<u>0</u>	
F/Y Connections to Date:	<u>1</u>	

POWER OUTAGES:

Scheduled Outages:	1
Unscheduled Outages:	2
Total # of Outages:	<u>3</u>

WATER UTILITY

● Total Gallons Finished Water Produced:	4,065,199	gallons
Water Plant (Telegraph Creek):	2,983,000	gallons
Rick Spring (Toth Rd):	0	gallons
Joe Well (Cougar Rd):	67,395	gallons
Jerry Well (Willow Glen Rd):	0	gallons
Jack Well (Willow Glen Rd):	0	gallons
Kelly Well (Kelly Rd):	0	gallons
John Well (King's Peak Rd):	0	gallons
Larry Well (Wood Ct):	75,092	gallons
Ted Well (Shaller Ct):	0	gallons
Rick Well (Toth Rd):	0	gallons
Lot W Well (Willow Glen Rd):	514,213	gallons
Greenbriar Well (Toth Rd):	425,500	gallons
Rick Well #2 (Toth Rd):	0	gallons
Lot W2 Well (Willow Glen Rd):	0	gallons
Parsons Well	0	gallons
Jun Well	0	gallons
Humboldt Loop Well	0	gallons
Seafoam Well	0	gallons



- Water Treatment Plant Hours of Operation: 357.7 hours
- Monthly Rainfall Total: 0 inches
- Previous WY Rainfall Total: 78.25 inches
- Current WY Rainfall Total: 0 inches

WATER SERVICE CONNECTIONS:

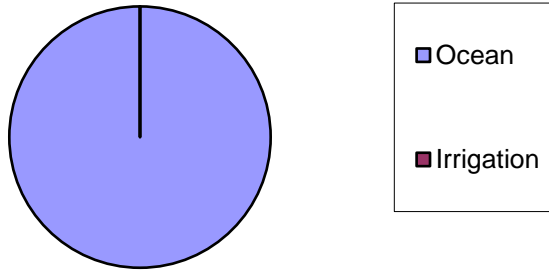
		<u>Locations</u>
● Services Requested:	1	234 Spring Rd
● Services Connected:	2	127 Cook Rd
● Previous Connections		234 Spring Rd
● F/Y Connections to date:	<u>2</u>	

WASTEWATER UTILITY

FLOWS INTO PLANT:

High:	<u>98,478</u> gals/day
Low:	<u>29,375</u> gals/day
Monthly Total:	<u>1,762,119</u> gallons

Wastewater Treatment Plant Effluent



SEWER SERVICE CONNECTIONS:

● Services Requested:	1	234 Spring Rd
● Services Connected:	0	
● Previous Connections	0	
● F/Y Connections to date:	0	

Locations

CAPITAL CONSTRUCTION PROJECTS

Construction work & Cal-Fire crews.

INTRA DEPARTMENTAL SAFETY MEETINGS

Date	Items Discussed
7/31/2023	Online, Target Solutions.

ON-CALL INCIDENT REPORT

Date/Time	Location	Description of Incident
7/16/2023	WWTP	Customer Calls - White light emanating from the WWTP vicinity. Vehicle driving around with lights on.
9:35 PM		
Personnel Responding: Dylan Brown		

END OF REPORT