

MINUTES

RESORT IMPROVEMENT DISTRICT NO. 1 BOARD OF DIRECTORS REGULAR BOARD MEETING

April 20th, 2023

I. CALL TO ORDER CLOSED SESSION

President Hargrave called the meeting to order at 9:00 a.m.

II. ROLL CALL

Jack Hargrave, President	Present
Susan Fox, Vice President	Present
David Sommer, Director	Present
Michael Soluri, Director	Present
Janet Evans, Director	Present

III. PUBLIC COMMENT

Public comment taken.

IV. PLEDGE OF ALLEGIANCE

V. CONSENT CALENDAR

1. Approve Minutes of the March 15, 2023 Special Board Meeting and March 16, 2023 Regular Board Meeting.
2. Approve Bills for Month of March 2023.

Motion to approve the Consent Calendar.

Move/Fox, Second/Evans. Roll Call Vote:

Ayes: Hargrave, Fox, Sommer, Soluri, Evans. Motion carried unanimously.

VI. CORRESPONDENCE / DISCUSSION ITEMS

1. Sheriff's Office Report. **None reported.**
2. CSDA/Rural County Representative California/Legislative Updates.
 - a. Humboldt County Building and Planning: 2022 Annual Code Enforcement report.

3. USDA Grant Award Update.
4. Shelter Cove Arts and Recreation Foundation Labyrinth Proposal.
5. Consider Resolution 23-05: Approving Net Energy Metering Program and Consider New Solar Interconnection Agreement.
6. Consider Changes to Electrical Ordinance No. 70: Rules and Regulations to Accommodate Grid-Tie Interconnections.

VII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

VIII. UNFINISHED BUSINESS

None.

IX. ACTION ITEMS

1. Consider Modification to Electrical Ordinance No. 71: Monthly Electric Rates.
Motion to adopt modification to Ordinance No. 71 increasing the monthly service charge by \$25 per customer.
Move/Soluri. Second/Sommer.
Roll call vote: Ayes: Hargrave, Fox, Sommer, Soluri, Evans. Motion carried unanimously.
2. Consider Renter Request for Revised Monthly Utility Payment Agreement: 10 Blueridge Road.
Motion to authorize the GM to enter into a new payment agreement with Shay Vincent at 10 Blueridge Road with three \$4,000 balloon payments due on June 15, 2023, Nov 15, 2023, Mar 15, 2024 and paying a minimum \$1,000 per month and paying all current charges in full.
Move/Fox. Second/Soluri.
Ayes: Hargrave, Fox, Sommer, Soluri, Evans. Motion carried unanimously.
3. Consider Department of Energy Grid Resilience Innovation Partnerships (GRIP) Solar Microgrid Grant Update.
No action taken.
4. Consider Unbudgeted Expense of \$21,150 for Net Energy Metering (NEM) Solar System Addition Preliminary Evaluation by JTI Electrical and Instrumentation, LLC.
No action taken.

5. Consider Board Policy 5040: Teleconferencing Policy. (Second Reading)
Motion to adopt Policy 5040 as presented.
Move/Fox. Second/Evans.
Ayes: Hargrave, Fox, Sommer, Soluri, Evans. Motion carried unanimously.
6. Consider land Donation at 1054 Blueridge Road.
No action taken.
7. Consider Forming Community Clubhouse Improvement Ad hoc Committee.
Motion to form a Community Clubhouse Improvement Adhoc Committee consisting of two board members, Janet Evans and Jack Hargrave, all community organizations, a citizen-a- large, and a commercial renter.
Move/Fox. Second/Evans.
Ayes: Hargrave, Fox, Sommer, Soluri, Evans. Motion carried unanimously.

X. OVERLOOKED ISSUES

None.

XI. MOVE TO CLOSED SESSION

President Hargrave adjourned the meeting to Closed Session at 1:12 p.m.

1. Conference with Labor Negotiator.
Pursuant to Government Code § 54957.6, the Board will meet in Closed Session to negotiate with employee organization: IBEW Local 1245 AFL-CIO.
Agency representatives: Justin Robbins and Michael Soluri.
2. Public Employment Appointment.
Pursuant to Government Code § 54957, the Board will meet to consider General Manager applicants.
3. Public Employee Discipline/Dismissal/Release.
Pursuant to Government Code § 54957

At 4:15 p.m. the Board adjourned the meeting to 9:00 a.m. on 4/21/23.

Roll call vote: Hargrave, Fox, Sommer, Soluri, Evans. All ayes.

X. CALL TO ORDER REGULAR SESSION AT 9:01 A.M. ON 4/21/23

XI. ROLL CALL

Jack Hargrave, President	Present
Susan Fox, Vice President	Present
David Sommer, Director	Present
Michael Soluri, Director	Present
Janet Evans, Director	Present

XII. PLEDGE OF ALLEGIANCE

XIII. MOVE TO CLOSED SESSION

President Hargrave adjourned the meeting to Closed Session at 9:02 a.m.

1. Conference with Labor Negotiator.

Pursuant to Government Code § 54957.6, the Board will meet in Closed Session to negotiate with employee organization: IBEW Local 1245 AFL-CIO.
Agency representatives: Justin Robbins and Michael Soluri.

2. Public Employment Appointment.

Pursuant to Government Code § 54957, the Board will meet to consider General Manager applicants.

3. Public Employee Discipline/Dismissal/Release.

Pursuant to Government Code § 54957

XIV. CLOSED SESSION REPORT

At 10:51 a.m. President Hargrave gave the following report:

- 1. Received updated information regarding ongoing Union negotiations.**
- 2. Selected applicants to be interviewed for the General Manager position.**
- 3. Reached contract buy-out agreement with the General Manager**

Motion to approve an amendment to the General Manager's contract:

General Manager, Justin Robbins, has proposed the following:

A buyout of \$50,000 made up of:

\$39,220

\$10,780 for healthcare costs

and \$9,779.20 vacation time buyout

Contract to end on April 21st, 2023.

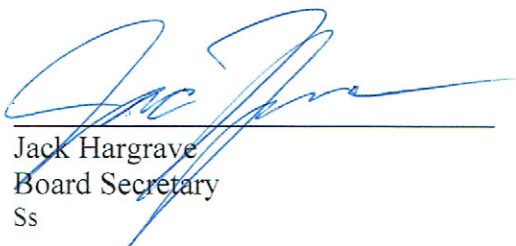
Move/Fox, Second/Evans,

Roll call vote: Hargrave, Fox, Sommer, Soluri, Evans. All ayes.

XV. ADJOURNMENT OF MEETING

President, Jack Hargrave adjourned the meeting at 11:01 a.m.

Respectfully submitted,



Jack Hargrave
Board Secretary
Ss

EMPLOYMENT CONTRACT AMENDMENT
BETWEEN
JUSTIN R. ROBBINS
AND
RESORT IMPROVEMENT DISTRICT NO. 1

This Employment Contract Amendment is by and between RESORT IMPROVEMENT DISTRICT NO. 1, hereafter referred to as "DISTRICT," and, Justin R. Robbins hereafter referred to as "GENERAL MANAGER." The Board of Directors of DISTRICT is referred to herein as "BOARD."

NOW, THEREFORE, DISTRICT and GENERAL MANAGER, for the consideration herein specified, agree to amend the GENERAL MANAGER's current contract as follows:

I. TERM

DISTRICT, in consideration of the promises made by GENERAL MANAGER herein contained, agrees to continue to employ, and GENERAL MANAGER hereby has proposed continued employment, as GENERAL MANAGER of DISTRICT for a term, ending through Friday, April 21, 2023.

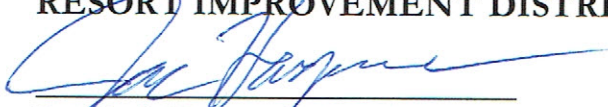
II. COMPENSATION

As proposed by the GENERAL MANAGER and agreed to by the BOARD:

- A. DISTRICT shall pay GENERAL MANAGER a lump sum CONTRACT buyout in the amount of \$39,220.
- B. DISTRICT shall reimburse GENERAL MANAGER for all District sponsored healthcare plan premiums incurred by the GENERAL MANAGER from July 11, 2022, up to April 21, 2023 for a sum of \$10,780. Reimbursement payment shall be made upon agreement and execution of this CONTRACT AMENDMENT.
- C. DISTRICT shall pay GENERAL MANAGER for 191 hours of Vacation Leave in the amount of \$9,779.20 upon issue of final paycheck.

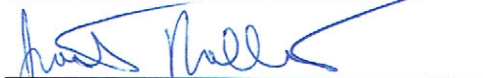
III. OTHER PROVISIONS

RESORT IMPROVEMENT DISTRICT NO. 1:


By: Jack Hargrave, President

04-21-2023
Date

GENERAL MANAGER:


By: Justin R. Robbins

04/21/2023
Date