

MINUTES

**RESORT IMPROVEMENT DISTRICT NO. 1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
August 19th, 2021**

I. CALL TO ORDER

President Michael Schad called the meeting to order at 9:03 a.m.

II. ROLL CALL

Michael Schad, President	Present
Susan Fox, Vice President	Present - Teleconference
Jack Hargrave, Director	Present
David Sommer, Director	Absent
Celeste Myers, Director	Present

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Public comment taken.

V. CONSENT CALENDAR

1. Approve Minutes of the July 15, 2021 Regular Board Meeting.
2. Approve Bills for Month of July 2021.

Motion to approve the Consent Calendar as presented.

Move/Fox, Second/Hargrave. Roll Call Vote:

Ayes: Schad, Fox, Hargrave, Myers. Motion carried. Sommer absent.

VI. CORRESPONDENCE / DISCUSSION ITEMS

1. Sheriff's Office Report.

At 9:15 a.m. Director Hargrave left the meeting to respond to a Fire Department 911 call.

2. CSDA/Rural County Rep California/Legislative Updates: Humboldt County Budget Discussion.
3. Report Regarding CA 2nd District Assembly Member Jim Wood's Visit to Shelter Cove on August 14, 2021.
4. BLM Increasing Fire Restrictions on North Coast due to Wildfire Danger.
5. Correspondence from Humboldt County Sheriff's Organization to Members of Measure Z Committee Regarding Measure Z Public Safety Funding.

VII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

VIII. UNFINISHED BUSINESS

None.

IX. ACTION ITEMS

1. Per Capita Grant Parks and recreation Update:
Final Sports Court Design Approval and Obtaining Engineering Plans, cost estimate and Scope of Work.
No action taken.
2. Consider Airport Land Use Compatibility Plan (ALUCP) Resolution.
No action taken.
3. Consider Amendment to Policy 3080: Public Facilities Use and Rental to Include RID Sponsor of Limited Low Risk Public Use such as the Weekly Quilting Class.
No action taken.
4. Consider Clubhouse Rental Requests:
 1. Consider relief from rental, cleaning, and insurance fees for the Quilting/Crafting Class.
Motion to approve RID sponsoring the weekly Quilting/crafting Class. Move/Fox, Second/Myers. Roll Call Vote: Ayes: Schad, Fox, Myers. Motion carried. Sommer and Hargrave absent.

Director Hargrave returned from the Fire Department 911 call at 10:43 a.m.

2. Consider approval of regular commercial use of kitchen for food preparation.
Motion to approve the use of the Clubhouse kitchen by Christine Arredondo for regular commercial food preparation at \$10 per hour for 1st month. Review after 1st month.
Move/Hargrave. No second. Motion failed.

Motion to approve the use of the Clubhouse kitchen by Christina Arredondo for regular commercial food preparation at \$10 per hour for 1st month including a \$100 cleaning deposit. Review after 1st month.
Move/Hargrave, Second/Myers. Roll Call Vote:
Ayes: Schad, Fox, Hargrave, Myers. Motion carried. Sommer absent.
5. Consider Volunteers and RID Board Members Worker's Compensation Coverage Resolution.
Motion to adopt Resolution 21-08: Approving Volunteer Workers' Compensation Coverage.
Move/Hargrave, Second/Fox. Roll Call Vote:
Ayes: Schad, Fox, Hargrave, Myers. Motion carried. Sommer absent.
6. Consider Adoption of a Shelter Cove Drought Declaration Resolution and a Resolution Approving Application for Funding with the California Department of Water Resources (DWR) for a Capital Project.
Motion to adopt Resolution 21-09: Local Drought Proclamation.
Move/Fox, Second/Hargrave. Roll Call Vote:
Ayes: Schad, Fox, Hargrave, Myers. Motion carried. Sommer absent.

Motion to adopt Resolution 21-10: DWR Drought Relief Project 2021.
Move/Fox, Second/Hargrave. Roll Call Vote:
Ayes: Schad, Fox, Hargrave, Myers. Motion carried. Sommer absent.
7. Consider Dissolving the Emergency Disaster Planning Committee.
Motion to dissolve the Emergency Planning Committee.
Move/Fox, Second/Myers. Roll Call Vote:
Ayes: Schad, Fox, Hargrave, Myers. Motion carried. Sommer absent.
8. Establishment of a Board Finance Committee.
Motion to establish a Board Financial Committee comprised of the following two board members Michael Schad and David Sommer with Susan Fox as reserve.
Move/Hargrave, Second/Fox. Roll Call Vote:
Ayes: Schad, Fox, Hargrave, Myers. Motion carried. Sommer absent.

9. Consider General Manager's Bonus.
Motion to award \$5,000 bonus.
Move/Fox, Second/Hargrave. Roll Call Vote:
Ayes: Schad, Fox, Hargrave, Myers. Motion carried. Sommer absent.

X. OVERLOOKED ISSUES

None.

XII. ADJOURNMENT OF MEETING

Board President, Michael Schad adjourned the meeting at 11:48 a.m.

Respectfully submitted,

Signature on file

Justin R. Robbins
Board Secretary
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