

# MINUTES

**RESORT IMPROVEMENT DISTRICT NO. 1  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
May 19th, 2022**

I. CALL TO ORDER

**President Michael Schad called the meeting to order at 9:05 a.m.**

II. ROLL CALL

Michael Schad, President	<b>Present</b>
Susan Fox, Vice President	<b>Present via web</b>
Jack Hargrave, Director	<b>Present</b>
David Sommer, Director	<b>Present via web</b>
Celeste Myers, Director	<b>Present via web</b>

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

**No public comment.**

V. CONSENT CALENDAR

1. Approve Minutes of the April 21, 2022 Regular Board Meeting.
2. Approve Bills for Month of April 2022.

**Motion to approve the Consent Calendar as presented.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

VI. CORRESPONDENCE / DISCUSSION ITEMS

1. Sheriff's Office Report.
2. Presentation of the Third Quarter Financial Report.
3. CSDA/Rural County Representative California/Legislative Updates.

Presentation by CSDA's Chris Norden regarding the Taxpayer Protection Act initiative

## VII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

## VIII. UNFINISHED BUSINESS

**None.**

## IX. ACTION ITEMS

1. Consider Correspondence from the RID Board to the Humboldt County Board of Supervisors Regarding Adoption of Their 2022/23 Budget.

**Motion to approve letter to the Board of Supervisors with changes noted.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

2. Consider Correspondence from the RID to the Humboldt County Board of Supervisors Regarding Future Expenditures of Humboldt County Hotel Tax Update Measure J Funds.

**No action taken. Tabled until after the June 2022 election.**

3. Consider Part-time Duty Officer PD Policy 2396 Update (Final Reading) and Retroactive Pay Adjustment Going Back to July 1<sup>st</sup> 2021.

**Motion to approve amendment to Policy 2396: Part-time Rotating Fire Fighter/Duty Officer and make wage adjustment effective to beginning of fiscal year.**

**Move/Fox, Second/Myers. Roll Call Vote:**

**Ayes: Schad, Fox, Sommer, Myers. Motion carried. Hargrave abstained.**

**Hargrave did not take part in discussion and abstained from voting due to being a member of the Fire Department.**

4. Consider Draft 2022-23 Resort Improvement District No.1 and Shelter Cove Fire Department Budget Presentation (First Reading).

**Motion to approve draft budget and bring back next month for a final reading and approval.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

5. Consider Nominees to Serve as Special District Representatives on Local Agency Formation Commission (LAFCO).

**Motion to nominate Troy Nicolini to serve as regular member Special District Representative on LAFCO.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

**Motion to nominate Heidi Benzonelli to serve as alternate member Special District Representative on LAFCO.**

**Move/Fox, Second/Myers. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

6. Consider Customer Request for Relief on Water Bill.

**Motion to deny request from Mrs. Lawrence.**

**Move/Hargrave, Second/Fox. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

**President Schad announced the need to add another action item (#7) to consider approving an unbudgeted expense for sports courts engineering, design and construction support. The proposal arrived after the agenda was set and is time sensitive.**

**Motion to add Agenda Item #7, Ball Court Design Proposal due to the late submission date and time issues.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

7. Consider Ball Court Design Proposal.

**Motion to accept proposal and authorize the GM to enter into a service agreement with SHN.**

**Move/Hargrave, Second/Fox. Roll Call Vote:**

**Ayes: Schad, Fox, Hargrave, Sommer, Myers. Motion carried unanimously.**

## X. OVERLOOKED ISSUES

**None.**

## XI. ADJOURNMENT OF MEETING

**Board President, Michael Schad adjourned the meeting at 11:12 a.m.**

Respectfully submitted,

Signature on File

Justin R. Robbins

Board Secretary

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