

# MINUTES

**RESORT IMPROVEMENT DISTRICT NO. 1  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
April 15th, 2021**

**I. CALL TO ORDER**

**President Michael Schad called the meeting to order at 9:00 a.m.**

**II. ROLL CALL**

Michael Schad, President	<b>Present - Teleconference</b>
Susan Fox, Vice President	<b>Present - Teleconference</b>
Jack Hargrave, Director	<b>Absent – Arrived at 9:50 a.m. On a Fire Department call.</b>
David Sommer, Director	<b>Present - Teleconference</b>
Celeste Myers, Director	<b>Present</b>

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

**No public comment.**

**V. CONSENT CALENDAR**

1. Approve Minutes of the March 18, 2021 Regular Board Meeting.
2. Approve Bills for Month of March 2021.

**Motion to approve the Consent Calendar as presented.**

**Move/Fox, Second/Sommer. Roll Call Vote:**

**Ayes: Schad, Fox, Sommer, Myers. Hargrave absent. Motion carried.**

**VI. CORRESPONDENCE / DISCUSSION ITEMS**

1. Consider Correspondence Tommy York Regarding District Property Exchange.
2. Sheriff's Office Report.

3. Consider Correspondence from Resident Sheriff Tom Allman Regarding Rental Subsidy.
4. Consider Correspondence from Third Laguna Hills Mutual Regarding Property Donation Located at 91 Bear Court, Shelter Cove.
5. Consider RID Strategic Plan Update.
6. CSDA/Rural County Rep California/Legislative Updates.
7. Parks, Recreation, Greenbelt Group Update.
8. Wildfire Evacuation and Chipper Days Update.

## VII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

## VIII. UNFINISHED BUSINESS

**None.**

## IX. ACTION ITEMS

1. Consider MOA with Sheriff's Office for Use and Billing for Sheriff's Dept. to use RID gas/fuel (and be invoiced by RID for cost recovery).  
**Motion to approve MOU as amended and authorize the General Manager to sign.**  
**Move/Fox, Second/Hargrave. Roll Call Vote:**  
**Ayes: Schad, Fox, Sommer, Myers. Hargrave. Motion carried unanimously.**
2. Update on the Status of MOU Between the Humboldt Bay Harbor District, Shelter Cove Fishing Preservation Inc. and Other Public Agencies Regarding Marina Property  
**No action taken.**
3. Consider Policy 3035 Credit Card Purchases.  
**Motion to waive the requirement for two readings of this policy and approve Policy 3035 as presented.**  
**Move/Hargrave, Second/Fox. Roll Call Vote:**  
**Ayes: Schad, Fox, Sommer, Myers. Hargrave. Motion carried unanimously.**
4. Consider Adoption of Resolution 21-05: Authorizing Agreement with Umpqua Bank to Participate in the CSDA District Purchasing Card Program.

**Motion to adopt Resolution 21-05: Authorizing Agreement with Umpqua Bank to Participate in the CSDA District Purchasing Card Program.**

**Move/Hargrave, Second/Fox. Roll Call Vote:**

**Ayes: Schad, Fox, Sommer, Myers. Hargrave. Motion carried unanimously.**

5. Consider Adding New Budget Income and Expense Line Items to the Budget for Two New Grant Awards.

**Motion to adjust the current budget to reflect grant awards.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Fox, Sommer, Myers. Hargrave. Motion carried unanimously.**

X. OVERLOOKED ISSUES

**None.**

XI. ADJOURNMENT OF MEETING

**Board President, Michael Schad adjourned the meeting at 10:34 a.m.**

Respectfully submitted,

On file

Justin R. Robbins

Board Secretary

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