

MINUTES

RESORT IMPROVEMENT DISTRICT NO. 1 BOARD OF DIRECTORS SPECIAL BOARD MEETING March 31st, 2020

I. CALL TO ORDER

President Schad called the meeting to order at 10:02 a.m.

II. ROLL CALL

Michael Schad, President	Present
Susan Fox, Vice President	Present – via teleconference
David Sommer, Director	Present – via teleconference
Nanette Corley, Director	Present – via teleconference
Jack Hargrave, Director	Absent

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Public comment taken.

President Schad read the following statement out loud as requested by Darryl Cherney in his email addressed to the board. President Schad directed staff to enter Darryl Cheney's statement and email and President Schad's response into the record:

From: Darryl <>

Sent: Monday, March 30, 2020 10:55 PM

To: board5@sheltercove-ca.gov; board4@sheltercove-ca.gov; board3@sheltercove-ca.gov; board2@sheltercove-ca.gov; board1@sheltercove-ca.gov; info@sheltercove-ca.gov

Subject: public comment and follow up Proposal to the RID board to adopt at Monday's meeting

Dear RID #1 Board,

Please read this statement aloud as part of the public comment section: I appreciate that Board President Michael Schad got back to me with thoughtful feedback on my draft

proclamation for you to consider. I want my proposal entered into the record and have the relevant portions read out loud, perhaps by the board secretary or a willing board member, in the agenda items of Emergency Operations and Signage, as well, as if I was there in person. Mr. Schad requested that we submit our comments and input in writing as a matter of public safety and I have done so, with due diligence, some effort, and the collaboration with a number of Cove locals who urged me to create the document. Not everyone reads the website. Just in case, to not enter this statement or my proposal into the record will be a violation of the Brown Act, depriving me of input into a public meeting in the very specific manner that it was requested by the Board President.

Secondly, and I do want this entered into the record as well: While Board President Schad has indicated in his response to me that the airport has already been closed, that has been a surprise to just about everyone, including KMUD News and many long time, involved Shelter Cove residents. I took the liberty of informing KMUD this morning which is where I learned they had not been notified and suggested they to contact you. KMUD then called you and then the RID subsequently issued a press release. Thank you for being responsive. The need for a comprehensive, *Cove specific* statement/proclamation/press release on matters COVID is of paramount importance. I read via the Pioneers news the release was created tonight Monday. It was a good start, but your release was not submitted to the Humboldt Independent and the Redwood Times, both of which are distributed in Shelter Cove. That omission must be rectified for the sake of the public. It takes almost no effort to add them to the press list. The Independent's email is editor@humboldtindie.com and the Redwood Times is editor@redwoodtimes.com and/or mvalles@times-standard.com who is the Redwood Times editor. Marc Valles is usually friendly and responsive.

It is insufficient to place these urgent guidelines solely in the website, which also requires the public to have a computer. So in addition to press releases, a phone blasted message as the Cove does for various alerts and a flyer/handout would be performing due diligence, which is suggested in the proposal I submitted. A xerox of the guidelines placed in the few open stores left would suffice.

I will also respectfully request that the webmaster, who I believe is doing the best under the circumstances, place RID #1 Board meeting notifications at the top of the webpage, with its own designated link. I suspect that people working for the RID at all levels are over-worked, especially now.

Nothing is more important to democracy than to notify the public of government meetings. If this is an undue burden on the in-house webmaster, perhaps hiring a part time person to assist with this task is in order.

The proclamation submitted was with the collaboration of a number of long time residents who urged me to do it and were also not informed of many of the things that had been put in place. It does not propose the board do a single thing outside of its authority. By the

RID board issuing such additional recommendations, in addition to the things it can perform by law, it would be showing leadership in a time when it is desperately needed. It was also made quite clear that this statement is submitted in draft form. In other words, it's a framework for you to change to fit more precisely any additional messages you want to send out.

I wish you a safe and healthy board meeting and look forward to hearing how I can volunteer my public relations experience to the RID in getting any word out you wish to convey. I would volunteer to work with your appointed staff in creating and facilitating the distribution of any press releases and flyers should this become a need for you. Thank you for your service to our community.

**Sincerely,
Darryl Cherney
Shelter Cove**

On Mar 29, 2020, at 3:33 PM, <board5@sheltercove-ca.gov> <board5@sheltercove-ca.gov> Michael Schad wrote:

Thank you for your email. If you have been following the posts and press releases from RID and our fire department you know that everything that you have requested that can be legally and reasonably done by the RID has already been done and much more.

The GM declared a local emergency and closed the airport to all but emergency and essential traffic this week. That takes care of the tourism issue. Closing the airport entirely has consequences that you must not intend, including no life flights, no Coast Guard landings, no law enforcement landings, and no emergency landings for aircraft in difficulty. Limiting traffic to emergency and essential use is appropriate.

RID has no legal right to ask local businesses to shut down. Their business licenses come from the County and your request should be directed to them. If you believe that there are violations of the shelter order you may call the County's Compliance Tip Line at 441-3022. RID has no enforcement power to deal with violations.

In the posts and press releases the RID has made it clear that we are abiding by all outstanding orders and is requesting local compliance. I am sure that you have seen the signs that RID placed on Shelter Cove Rd. "Notice Shelter-In-Place Order In Effect".

The RID staff is continuing to work for your safety. The fire department has planned so effectively that Eureka and Arcata fire chiefs requested a conference call with our chief, to include all other local chiefs to upgrade their planning to match ours. We have requested

a greater presence from law enforcement and BLM to disperse inappropriate gatherings and asked the County Sheriff to give our fire department the authority to disperse groups. The Community Center has been closed for several weeks , including the library to all activities

Our planning includes delivery of food and necessities to anyone quarantined in Shelter Cove involving the fire department, the RID staff and vehicles, the CERT team which has expanded an uncertified force to help, and driver's from CASO, our existing senior food delivery group.

I do appreciate your comment. Please be aware that your proposal is not on the agenda for the Tuesday Special Meeting and as such will not be discussed by the Board at the meeting. If it was, I would not recommend that we adopt the proposal because we have already done everything that we can legally and reasonably do that you have suggested. Perhaps you may consider how you can volunteer your time to assist us. – Michael Schad

From: Darryl <>

Sent: Saturday, March 28, 2020 6:42 PM

To: Darryl Cherney <>

Subject: Proposal to the RID board to adopt at Monday's meeting

To the RID Board: Please consider this gift to you as a head start on drafting a policy and taking action on the COVID 19 pandemic. It's open for changes, obviously. It's yours to vote for, or not. But please put it, at minimum, in your correspondence section, and accept it as input. That said, it's probably being distributed further to the community at large for additional input. This draft was created by several involved and experienced members of the Shelter Cove community. Thank you for considering this. Darryl Cherney, Shelter Cove.

**Resort Improvement District #1 of Shelter Cove
Policy and Statement on the Matter of Covid 19**

The Resort Improvement District #1, by vote of its Board, hereby proffers the following guidelines with the aim of protecting our beloved community from potential ravages of a highly contagious and deadly pandemic.

The Resort Improvement District requests cessation of lodging in motels, hotels, campgrounds, RV parks, and vacation rentals, except in the case of medical staff and

caregivers, law enforcement, COVID 19 emergency workers, construction workers of critical infrastructure, and permanent residents. Those who do not fit into the above categories are requested to contact the Resort Improvement District for advice and guidelines at (707) 986-7742.

All State of California Executive Orders by the Governor, State Legislation or the Humboldt County Board of Supervisors on this matter are applicable to Shelter Cove, including the Governor’s Shelter in Place Mandate. This Directive requires that only businesses providing essential services can remain open. For Shelter Cove, this includes gas stations, grocery stores, farmers markets, restaurants (take out/delivery only), and convenience stores. The RID asks our neighbors in the 95589 zip code, to achieve social distancing of six feet or more when coming into contact with people in Shelter Cove. This applies to encounters on the beaches, parks, stores and streets, as well. We ask that you respect all those you come in contact with.

The Resort Improvement District is officially closing the Shelter Cove Airport in three days of the board approval of this announcement. The Shelter Cove Clubhouse will also be closed for events and gatherings. Exceptions can be made for matters of emergency services and other urgent concerns. The District will place a large, easy to read sign at a visible location on its property facing east on Shelter Cove Road to inform incoming traffic that Shelter Cove is discouraging unnecessary visits and to read this proclamation, which would be posted and made available in pamphlet form by the sign.

We express gratitude for those who continue to serve us whether it be in providing us with food, goods, services as well as providing us with fire protection, search and rescue, law enforcement, and the maintenance of the Resort Improvement District’s infrastructure and administration. We urge that the public offer them 6 feet of distance when approaching them wherever it may be, as they continue to work to serve us in these difficult times.

The Resort Improvement District recognizes the hardship that this imposes on many in Shelter Cove, the United States of America and the world. Our experience has been that Shelter Cove pulls together well. We will continue to find ways to assist each other and sail together in these uncharted waters for as long as it takes to see us come through safely as individuals and as a community.

Signed,

**Board of the Directors
Resort Improvement District #1**

V. CORRESPONDENCE / DISCUSSION ITEMS

1. Update: RID/Shelter Cove Fire Response to Coronavirus Pandemic
 - Customer Assistance
 - Staffing
 - Signage and Department of Public Works Assistance
 - Airport
 - Shelter Cove Fire
 - Community Assistance & Support
 - BLM Closures of all developed campgrounds and recreation sites
 - Shelter Cove Emergency Plan and Emergency Operation Center Activation Level Chart
2. Review of RID/Shelter Cove Emergency Operations Plan & Emergency Operations Center Activation Levels.
3. Review of RID letter to California political state & federal leadership requesting assistance for Special Districts & RID/Shelter Cove Fire.
4. Board Director assistance plan for political outreach to request financial support for Special Districts & RID/Shelter Cove Fire.
5. Update on Shelter Cove Road Slide Repair.
6. Update on Shelter Cove roadside (Measure Z) vegetation work, project start date April 6th (90 days to complete).
7. RID insurance update (liability coverage).
8. Board Member Suggestions for agenda items for the next regular April Board meeting.

VI. ACTION ITEM

1. Board Declaration of RID emergency and activation of the Emergency Operations Center (EOC).

Motion to concur with the federal, state and Humboldt County's declaration of a State of Emergency and declare a Shelter Cove State of Emergency and order the activation of the Emergency Operations Center (EOC) giving discretion of the activation level to the General Manager.

Move/Fox, Second/Corley. Roll Call Vote.

**Ayes: Schad, Hargrave, Fox, Corley, Sommer. Motion carried unanimously.
Hargrave absent.**

Motion to temporarily suspend RID expenditure restrictions as outlined in Board Policy 3040 as it is determined that an emergency situation exists pursuant to Gov. Code §54956.5 (a)(b).

Move/Fox, Second/Corley. Roll Call Vote.

**Ayes: Schad, Hargrave, Fox, Corley, Sommer. Motion carried unanimously.
Hargrave absent.**

VII. ADJOURNMENT OF MEETING

President Schad adjourned the meeting at 11:42 a.m.

Respectfully submitted,

Signature on File

Justin R. Robbins

General Manager

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