

AGENDA

Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No. 1 REGULAR BOARD MEETING

Location: Shelter Cove Fire Station Meeting Hall
9126 Shelter Cove Road, Shelter Cove, California
Date: June 20, 2019
Time: 9:00 a.m.
Posted: June 14, 2019

We welcome you to this meeting. Members of the Public may be heard on any business item on this Agenda before or during the Board's consideration of the item. The public may also directly address the Board on any item of interest to the public that is not on the Agenda during the public comment time; however, the Board generally cannot take action on an item not on the Agenda. The meeting room is wheelchair accessible. Accommodations and access to District board meetings for people with other handicaps must be requested of District staff at 707-986-7447 five (5) working days in advance of the meeting.

A person addressing the Board will be limited to five (5) minutes (Board Policy 5030) unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board.

I. CALL TO ORDER

II. ROLL CALL

Susan Fox, President
 Michael Schad, Vice President
 Nanette Corley, Director
 David Sommer, Director
 Jack Hargrave, Director

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Any member of the public may directly address the Board of Directors on a matter of public interest not on the Agenda but which is within the jurisdiction of the Board; however, the Board generally cannot take action on an item not on the Agenda. A person addressing the Board will be limited to five (5) minutes (Board Policy 5030) unless the chairperson of the Board grants a longer period of time.

V. CONSENT CALENDAR

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar may be enacted by one motion. There will be no separate discussion of these items unless a Board member or the General Manager/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar. If a member of the public wants further discussion on any of these items, we would appreciate it if you make your request prior to the meeting.

1. Approve the Minutes of the May 16, 2019 Regular Board Meeting and the May 30, and June 7, 2019 Special Meetings.
2. Approve Bills for Month of May 2019: Reports regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.

VI. CORRESPONDENCE / DISCUSSION ITEMS

Items in this category may be discussed, and/or reports presented, but no action may be taken.

1. Sheriff's Office Report.
2. Response from Senator Mike McGuire's Office Regarding the Dungeness Commercial Crab Fishery Closure.

VII BOARD MEMBER/STAFF REPORTS

The indicated individuals will report to the Board about various matters involving District departments. There will be no Board discussion except to ask questions or refer matters to staff. No action will be taken unless listed on subsequent agenda.

1. Directors' Reports/Comments.
2. Operational Status Report Re: Golf Course, Airport, Recreation, Water, Sewer, Electrical, Fire Department.

VIII. UNFINISHED BUSINESS

IX. ACTION ITEMS

All Agenda Action Items for discussion and possible action by the Board of Directors.

1. Adoption of Resolution 19-04: Establishing the Appropriations Limit for Fiscal Year July 1, 2019, to June 30, 2020.
2. Consider Candidate to Serve on SDRMA Board:
Adoption of Resolution 19-05: A Resolution for the Election of Directors to the SDRMA Board of Directors.

3. Presentation of Rate Study and 5-year CIP Report and Future Rate Structure Recommendation from IGServices.
4. Consider Adoption of the Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No 1 and Shelter Cove Fire Department Fiscal Year 2019/20 Budgets.
5. Consider Employee Bonus.
6. Approval of ACR 89 Support Letter Establishing a Special District's Week.

X. OVERLOOKED ISSUES

No actions can be taken.

XI. ADJOURNMENT OF MEETING

This notice is posted in compliance with Government Code § 54954.2. The next Regular Meeting of the Resort Improvement District No.1 Board of Directors will be held on Thursday, July 18th, 2019, in the Fire Hall Meeting Room at 9:00 AM.

**RESORT IMPROVEMENT DISTRICT NO. 1
AND
SHELTER COVE SEWER AND OTHER
FACILITIES MAINTENANCE DISTRICT NO. 1**

Meeting Date: June 20, 2019 Agenda Item No.: IX. 1

Agenda Item Title: Adoption of Resolution 19-04: Establishing the Appropriations Limit for Fiscal Year July 1, 2019, to June 30, 2020.

Presented by: Justin Robbins, General Manager

Type of Item: Action Discussion Information
Action Required: No Action Voice Vote Roll Call Vote

BACKGROUND:

Appropriations of property taxes made by the District have a ceiling limit and this limit changes annually by a factor comprised of the change in population with the change in California per capita personal income. Shelter Cove's price and population information for this calculation is obtained from the California Dept. of Finance. A Board resolution to adopt the appropriations limit is required each year.

Resolution 19-04 and supporting documents attached.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Motion to adopt Resolution 19-04: A Resolution Establishing the Appropriations Limit For Fiscal Year July 1st, 2019 to June 30th, 2020.

Move/ _____
Second/ _____
Fox _____
Hargrave _____
Sommer _____
Corley _____
Schad _____
Motion carries YES NO

**RESORT IMPROVEMENT DISTRICT NO. 1
AND
SHELTER COVE SEWER AND OTHER
FACILITIES MAINTENANCE DISTRICT NO. 1**

Meeting Date: June 20, 2019 Agenda Item No.: IX. 3.

Agenda Item Title: Presentation of Rate Study and 5-year CIP Report and Future Rate Structure Recommendation from IGServices.

Presented by: Dan Bergmann, IGServices

Type of Item: Action Discussion Information
Action Required: No Action Voice Vote Roll Call Vote

BACKGROUND:

See attached Rate Study and CIP Report prepared by Dan Bergmann of IGServices.

FINANCIAL IMPACT:

TBD.

RECOMMENDATION:

TBD.

**RESORT IMPROVEMENT DISTRICT NO. 1
AND
SHELTER COVE SEWER AND OTHER
FACILITIES MAINTENANCE DISTRICT NO. 1**

Meeting Date: June 20, 2019 Agenda Item No.: IX. 5

Agenda Item Title: Consider Employee Bonus

Presented by: Justin R. Robbins, General Manager

Type of Item: Action Discussion Information
Action Required: No Action Voice Vote Roll Call Vote

BACKGROUND:

Employees earning an annual evaluation rating of “Highly Successful” or “Outstanding” will be eligible for a one-time annual Incentive Award as determined by the General Manager. The Board must approve all incentive awards.

FINANCIAL IMPACT:

TBD

RECOMMENDATION:

TBD.

