

RESORT IMPROVEMENT DISTRICT #1

GENERAL MANAGER'S REPORT

April 2017

WATER TREATMENT DEPARTMENT:

- Filters backwashed
- Polymer streaming current controller feed probe and piston cleaned
- One of two vacuum regulators replaced with rebuilt regulator
- Building painting being scheduled
- Humboldt Creek Reservoir Concept
 - No new updates

WASTEWATER TREATMENT DEPARTMENT:

- Sludge hauled to Fortuna for disposal
- Oxidation ditches, clarifiers, front gate lubed
- Central lift station dirt road gets gravel covering
- Chlorine vent tubing is replaced
- Bogies pump repair here to discuss upgrade of lift stations
 - Planning for LS 1 & 2 upgrades to pumps, motor, control panels
- Building painting being scheduled
- Exterior lighting to be upgraded to dual-brightness type LED lighting – dramatic electricity reduction vs. mercury halogen lighting

POWER GENERATION & DISTRIBUTION DEPARTMENT:

- 4th, power outage for 2.5 hours (8:40 pm)
- 17th, Install electrical service for new T-Mobile cellular service (tower extension)
- 24th, power out 11.9 hours (7:30 am)
- Pole testing on tie-line and in Cove for upcoming pole change outs
- Tree survey and mapping for tree trimming/removal (along power lines) starting May 15th
- Mapping for subject power poles, underground transformers and, pedestals per Cal Fire fire field prevention guidelines -- clearing to start May 22nd
- Underground electrical upgrade Phase 5 to start May 22nd.

PARKS AND RECREATION:

- **Golf Course**
 - Still . . . Plenty of soil available for spreading around tee boxes and greens
 - New golf course maintenance person to start 29 May
- **Clubhouse**

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- Spring Cleaning deferred to Summer, Pioneer volunteer driven
- New lighting outside library installed
- **New Community Center Development**
 - April meeting reviewed civil engineering plans for areas around building, parking lot drainage, and exterior layout
 - Also discussed new soil report and, as a result, no need to change foundation
 - Different financing options to be discussed at next meeting
 - USDA – Rural Development
 - California Infrastructure Bank
 - Commercial Banking
 - Architectural delays which prevented submission for permit in December have caused updating building codes to be applied, and depending on how extensive the changes are, may require further changes to plans already developed
- **Airport**
 - \$200,000 grant from CalTrans being processed for slurry coating of taxiway
- **Greenbelt Management**
 - Extensive work continues on north boundary shaded fuel break, and RID is cutting break along eastern boundary to meet up with the SRA grant-funded break
 - Cougar Road property clearing continues and new turn-around on Cougar being created
 - Coral Point access is now blocked by tree stumps to prevent further degradation of area by mischievous vehicle drivers
- **Miscellaneous**
 - Roads: Continue calling the Road Repair dispatch at 445-7421 to report pot holes and/or deterioration of roads.

FIRE DEPARTMENT:

FIRE DEPARTMENT

RESPONSES:

	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>F/F Turn-out</u>
Public Assist; MVA Traffic Control	2816	4/3	1	4 F/Fs
Medical Aid: Search & Rescue	2883	4/5	1	6 F/Fs
Public Assist: Tree blocking road	2927	4/6	1	6 F/Fs
Medical Aid:	3217	4/16	1	5 F/Fs
Medical Aid:	3372	4/21	1	4 F/Fs
Smoke Check:	3477	4/24	1	7 F/Fs
Medical Aid: ALS	3525	4/26	1	7 F/Fs
Public Assist: Gas leak	3542	4/27	1	5 F/Fs
Public Assist: Traffic Control	3580	4/28	1	4 F/Fs

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EQUIPMENT STATUS:

	ID	
Duty Officer Vehicle	5100	In Service
Brush Engine	5111	In Service
I-Zone Rescue/Pumper	5116	In Service
Rescue/Pumper	5131	In Service
Command Vehicle	5146	In Service
Ambulance	5171	In Service
ATV	5172	In Service
Jet Ski	5173	In Service
Ocean Rescue Boat	5174	In Service
Polaris Ranger ATV	5175	In Service

DRILLS:

	<u>Date</u>	<u>Description</u>	<u>F/F Turn-out</u>
Fire Drill:	4/5	Inventory, hose rolling, SCBA checks	11 F/Fs
Fire Drill:	4/10	Special DO Meeting	5 F/Fs
Fire Drill:	4/11	Special DO Meeting	5 F/Fs
Med Drill:	4/12	Behavioral emergencies - Dr Lamers Plus 3 FFs from other depts.	14 F/Fs
Fire Drill:	4/19	Special DO Meeting	4 F/Fs
Fire Drill:	4/19	Splints, AED, Eergency O B review, BVM Patient over the bank - 2	11 F/Fs
Fire Drill:	4/26	scenarios	7 F/Fs

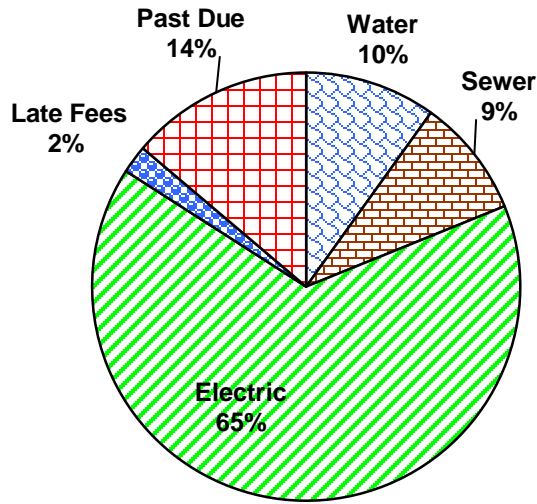
OUTSIDE TRAINING:

	4/6	EMSC class - Eureka Wharfinger Bldg	3 F/Fs
	4/13	SCFD presentation at SCOPA	2 F/Fs
	4/13	Attend Hospital Tax meeting	3 F/Fs
	4/20	Smoke Detector Installation	3 F/Fs
	4/22	Smoke Detector Installation	3 F/Fs
	4/28	Respiratory Class - Fortuna	3 F/Fs
	4/28-30	First Responder Class in Weott	1 F/F

APPENDIX OF OPERATIONAL DATA FOR THE MONTH OF APRIL 2017

ADMINISTRATION

Utility Billing:



Utility	Residential Utilities	Residential Capital Fac	Commercial Utilities	Commercial Capital Fac	Total Billing	Last Years Billing Total
Water	\$18,838	\$0	\$2,508	\$0	\$21,346	\$20,555
Sewer	\$17,395		\$1,925		\$19,319	\$17,981
Electric	\$118,347	\$5,238	\$16,479	\$418	\$140,482	\$143,489
Late Fees	\$3,812		\$751		\$4,564	\$5,522
Past Due	\$22,329		\$7,430		\$29,759	\$52,755
Total	\$180,721	\$5,238	\$29,093	\$418	\$215,470	\$240,302
	83.9%	2.4%	13.5%	0.2%		

Utility	Residential Usage	Commercial Usage	RID Usage	Total Metered Usage	Last Years Total Metered Usage
Water (cuft)	179,913	33,606	62,490	276,009	300,700
	65.2%	12.2%	22.6%		
Elec (KwH)	365,701	55,536	42,901	464,138	472,515
	78.8%	12.0%	9.2%		

PARKS AND RECREATION

GOLF LINKS:

Revenue Source	Previous Balance	Monthly Total	F/Y to Date	Budget
Greens Fee Total	\$10,244.00	\$220.00	\$10,244.00	
Total Revenue to Date			<u>\$10,464.00</u>	\$18,000.00

**GOLF LINKS GREEN FEE HONOR SYSTEM SUMMARY
 THANKYOU FOR SUPPORTING CONTINUED OPERATION
 Honorable Golfers April 2017**

Green Fees Golfer's Name	Date	Greens Fee Amount	Annual	April 2016
			Greens Fee Amount	Grand Total
Annual Greens Fee Payments				
Kiosk Cash		\$100		\$100
Kiosk Credit Cards		\$120		\$120
Kiosk List of Contributors				
Total		\$220.00	\$0.00	\$220.00

ELECTRICAL UTILITY

ELECTRICAL SERVICE CONNECTIONS:

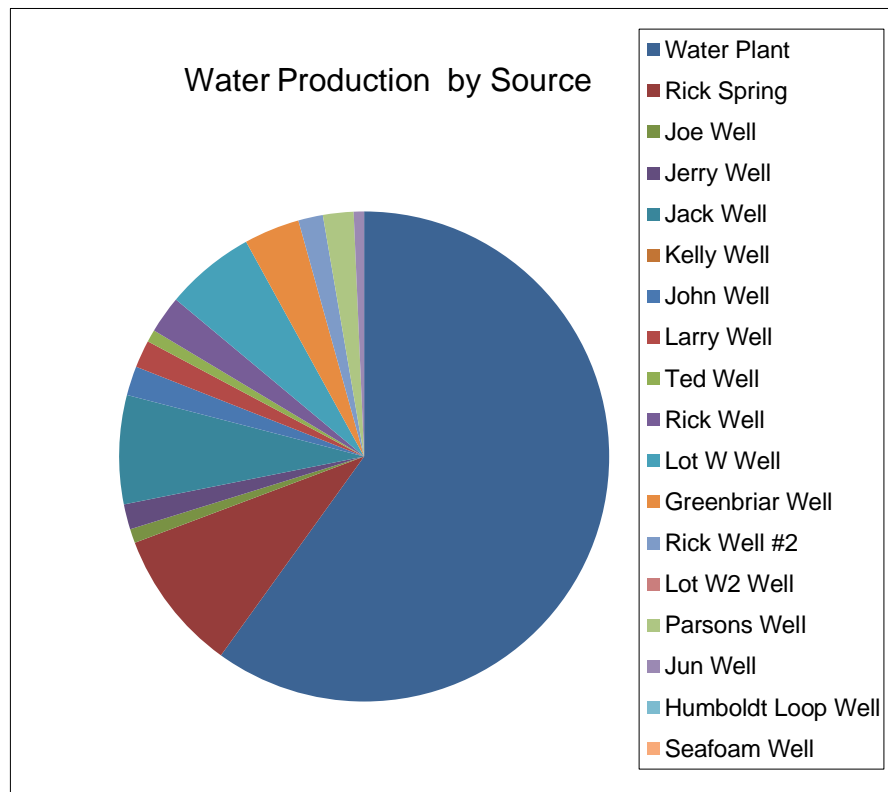
		<u>Locations</u>
• Services Requested:	1	93 Kelly Road
• Services Connected:	1	93 Kelly Road
Previous Connections	3	
• F/Y Connections to date:	<u>4</u>	

POWER OUTAGES:

• Scheduled Outages:	0	
• Unscheduled Outages:	2	PG&E outages - Whole Cove
• Total # of Outages:	<u>2</u>	

WATER UTILITY

- Total Gallons Finished Water Produced: 2,924,862 gallons
- Water Plant (Telegraph Crk): 1,753,000 gallons
- Rick Spring (Toth Rd): 273,170 gallons
- Joe Well (Cougar Rd): 27,152 gallons
- Jerry Well (Willow Glen Rd): 48,620 gallons
- Jack Well (Willow Glen Rd): 209,889 gallons
- Kelly Well (Kelly Rd): 0 gallons
- John Well (King's Peak Rd): 56,399 gallons
- Larry Well (Wood Ct): 53,071 gallons
- Ted Well (Shaller Ct): 23,786 gallons
- Rick Well (Toth Rd): 72,107 gallons
- Lot W Well (Willow Glen Rd): 173,686 gallons
- Greenbriar Well (Toth Rd): 107,420 gallons
- Rick Well #2 (Toth Rd): 47,588 gallons
- Lot W2 Well (Willow Glen): 0 gallons
- Parsons Well 59,002 gallons
- Jun Well 19,972 gallons
- Humboldt Loop Well 0 gallons
- Seafoam Well 0 gallons



- Water Treatment Hours of Operation: 129.9 hours
- Monthly Rainfall Total: 10.03 inches
- Previous 16/17 Annual Rainfall Total: 74.35 inches
- Current 16/17 Annual Rainfall Total: 84.38 inches

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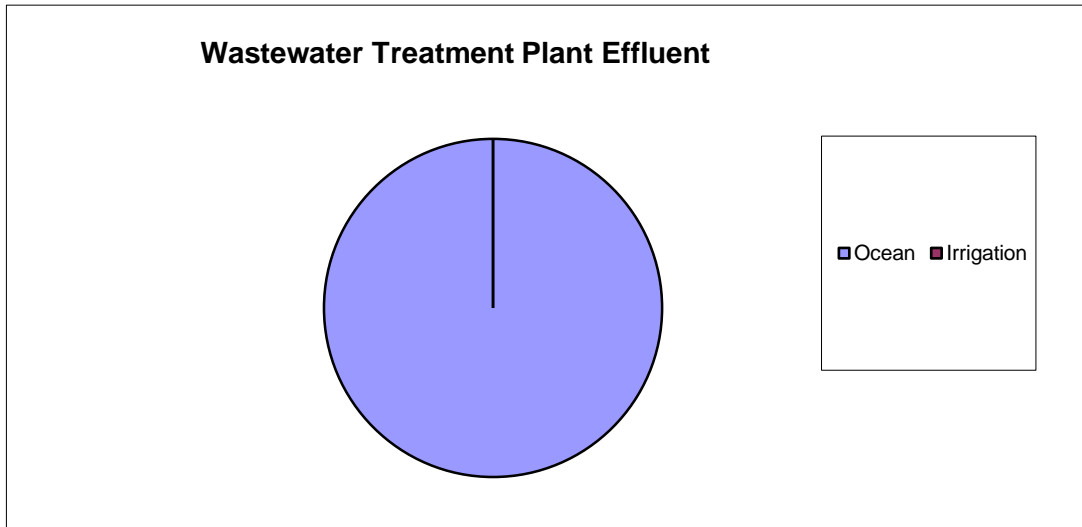
WATER SERVICE CONNECTIONS:

		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	0	
Previous Connections	<u>2</u>	
• F/Y Connections to date:	<u>2</u>	

WASTEWATER UTILITY

FLOWS INTO PLANT:

High:	250,600 <u>gals/day</u>
Low:	105,800 <u>gals/day</u>
Monthly Total:	4,480,800 <u>-</u>



SEWER SERVICE CONNECTIONS:

		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	0	
Previous Connections	<u>2</u>	
• F/Y Connections to date:	<u>2</u>	

CAPITAL CONSTRUCTION PROJECTS

New well site pump-testing and construction work. Assistance with the electrical department, & Cal-Fire crews.

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INTRA DEPARTMENTAL SAFETY MEETINGS

Date	Items Discussed
4/7/2017	Tractors
4/21/2017	PPE for the back

ON-CALL INCIDENT REPORT

Date/Time	Location	Description of Incident
4/15/2017	1555 Upper Pacific Drive	Water coming out of parking lot at Community Center. Turned off.
7:43 PM		
	Personnel Responding:	Frank Wilson

Date/Time	Location	Description of Incident
4/24/2017	Lower Pacific Drive, entrance to AG shed.	Exposed County drain inlet turning into sink hole. Coned off and called County.
5:30 PM		
	Personnel Responding:	Bud Lair

END OF GENERAL DISCUSSION

Provided by: Philip Young – General Manager

APPENDIX OF OPERATIONAL DATA (below)