

RESORT IMPROVEMENT DISTRICT #1

GENERAL MANAGER'S REPORT

August 2017

WATER TREATMENT DEPARTMENT:

- Filters and final effluent 1720E Hach turbidity meters calibrated.
- Lab 2100N and portable 2100P Hach turbidity meters calibrated.
- Polymer streaming current controller probe and piston cleaned.
- Hydrant lock installation continuation.
- Leak at residence on Sea Court, showed customer how to shut off.
- Leak at residence on Seafoam Road, customer shut off.
- Vacuum regulator replaced on one of two chlorine cylinders.
- Water leak to AG shed repaired.
- SCADA issues at water sites mitigated.
- Leak at residence on Antler Court. Turned off and notified customer.
- Humboldt Creek Reservoir Concept.
 - No new updates.

WASTEWATER TREATMENT DEPARTMENT:

- Lift Station 9 Access road repair – submitted permit for streambed alteration permit with CDFW. Hoping it is returned before rains start and work can be completed.
- Chlorine contact chamber cleaned.
- Replaced bellows on filters turbidity sample pump.
- Filters chlorine injector rebuilt.
- Filters 1720D Hach turbidity meters calibrated.
- South clarifier placed back into service.
- North clarifier drained, cleaned, and left out of service for maintenance.
- Oxidation ditch rotors, clarifiers, and front gate lubed.
- Emergency eyewash / showers tested.
- Lift station 3. Pulled level sensor out and cleaned, due to dry pump runs.
- Vehicle vs power pole on Upper Pacific causes power outage, generators to lift stations.
- Cal-Fire working on south side of plant, due to slide in drainage causing pavement to slope

POWER GENERATION & DISTRIBUTION DEPARTMENT:

- 3rd- PGE out 1 hour, on generators from 3-4 pm.
- 6th- Truck/pole accident Upper Pacific and Humboldt Loop. Breaks pole power out 2 hours for most, but three customers were out overnight.

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- 14th- PGE out at 6:15 am. On generators 15.5 hours.
- 18th- On generators 10-1230am to assist PGE with upgrading their damaged meter shed on tie-line.
- 19th – Transformer at Inn of Lost Coast fails causing outage to Wave Dr., power out 5 hours.
- Yearly scheduled pole change-outs-----
 - 21st- 2 poles on upper Toth Rd.
 - 22nd- Transformer pole on Parsons and Toth.
 - 23rd- Back yard easement pole behind Spur Ct. Service pole at June tank.
 - 24th- Transformer pole on Seafoam.
 - 25th- Replace cross arms damaged in last year's winter storms at Kennedy tank. Change 3 phase pole #78 on tie-line. Ran on generators 7 hours.
- More poles scheduled to be changed in 3 weeks.

PARKS AND RECREATION:

- **Golf Course**
 - 9th hole shut down for a few days while new brewery waste line installed.
 - Exchanged mower purchased last year for a different, more durable type.
- **Clubhouse**
 - Chest freezer brought back from the dead.
- **New Community Center Development**
 - Architect to visit in October.
 - USDA-RD pre-application submitted, site visit being scheduled.
- **Airport**
 - Plans, Specifications, and Estimate (PSE) for the project came back from CalTrans with more information and some corrections requested. Completed and resubmitted.
- **Greenbelt Management**
 - SRA Grant funded Shaded Fuel Break Project is making great progress with fuel break clearing nearing completion. Slash will need to be chipped or burned, and chips will be spread to help create trail.
- **Miscellaneous**
 - Roads: Parts of Shelter Cove Road paved! (on the other side!)
 - Clearing area for basketball court is complete, and concrete framing for court area will start as time permits.
 - Harbor Commission Executive Director is leaving position.

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FIRE DEPARTMENT:

FIRE DEPARTMENT

RESPONSES:

	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>F/F Turn-out</u>
Smoke Check:	# 6665	8/1	1	3 F/F
Medical Aid:	# 6692	8/2	1	2 F/F
Vehicle Fire: Vegetation	# 6744	8/3	1	9 F/F
Medical Aid: Vehicle vs Pole	# 6826	8/6	1	9 F/F
Illegal Burn Pile:	# 6886	8/8	1	2 F/F
Smoke Check:	# 6923	8/9	1	1 F/F
Public Assist: Disabled Vehicle	# 7222	8/18	1	4 F/F
Public Assist: Homeless Woman, SO	No #	8/18	1	1 F/F
Illegal Fire:	# 7314	8/20	1	3 F/F
Medical Aid:	# 7322	8/21	1	3 F/F
Medical Aid:	# 7337	8/21	1	3 F/F
Medical Aid:	# 7357	8/22	1	1 F/F
Medical Aid:	# 7384	8/23	1	3 F/F
Medical Aid:	# 7385	8/23	1	2 F/F
Medical Aid: w/Staging	# 7403	8/23	1	6 F/F
Big Rig MVA: Roll-over	# 7423	8/24	1	9 F/F
Public Assist: Haz Mat, Traffic	# 7450	8/25	1	5 F/F
MVA: Motor Cycle vs Truck	# 7463	8/25	1	6 F/F
Public Assist: Welfare Check	# 7484	8/26	1	4 F/F
Medical Aid: Walk-in	# 7507	8/27	1	3 F/F
MVA: Bicycle vs Truck	# 7520	8/27	1	7 F/F
Public Assist: Disabled Vehicle	# 7596	8/30	1	6 F/F

EQUIPMENT STATUS:

Command Vehicle	5146	In Service
Brush Engine	5111	In Service
I-Zone Engine	5116	In Service
Rescue/Pumper	5131	In Service
Ambulance	5171	In Service
ATV	5172	In Service
Jet Ski	5173	In Service
Ocean Rescue Boat	5174	In Service
Duty Officer Vehicle	5100	In Service
Polaris Ranger ATV	5175	In Service

ACTIVITIES:

	<u>Date</u>	<u>Description</u>	<u>F/F Turn-out</u>
Fire Drill:	8/2	Inventory	10 F/F
Med Drill:	8/9	Respiratory Emergencies Plus 2 visiting Whitethorn FFs	13 F/F
Fire Drill:	8/16	Wildland Drill	13 F/F
Fire Drill:	8/23	Wildland Drill w/injured firefighters	10 F/F
Fire Drill:	8/30	Beach Rescue w/ATVs - BSB, LBS	14 F/F

OUTSIDE TRAINING:

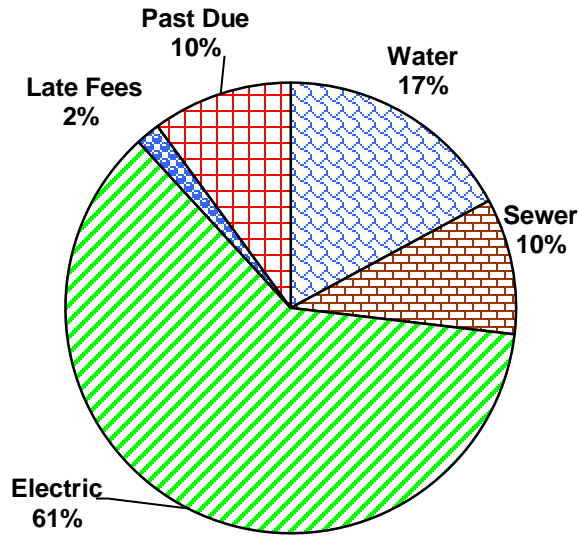
<u>Date</u>		<u>F/F</u>
8/3	OES/OA - Courthouse, Eureka	1 FF
8/28	SHFCA Meeting-Cal Fire, Garberville	2 FF

END OF GENERAL DISCUSSION
 Provided by: Philip Young – General Manager
 APPENDIX OF OPERATIONAL DATA (below)

APPENDIX OF OPERATIONAL DATA FOR THE MONTH
 OF AUGUST, 2017

ADMINISTRATION

Utility
 Billing:



Utility	Residential Utilities	Residential Capital Fac	Commercial Utilities	Commercial Capital Fac	Total Billing	Last Years Billing Total
Water	\$29,826	\$0	\$4,171	\$0	\$33,997	\$29,312
Sewer	\$17,395		\$2,008		\$19,403	\$18,085
Electric	\$98,090	\$5,256	\$18,093	\$409	\$121,848	\$123,990
Late Fees	\$3,076		\$390		\$3,466	\$5,711
Past Due	\$16,961		\$3,044		\$20,006	\$47,955

Total	\$165,348	\$5,256	\$27,706	\$409	\$198,719	\$225,053
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83.2% Residential 2.6% Commercial 13.9% RID 0.2% Total Metered Usage

Utility	Usage	Usage	Usage	Total Metered Usage	
Water (cuft)	397,928	56,103	71,063	525,094	479,226
	75.8%	10.7%	13.5%		
Elec (KwH)	319,379	61,053	44,570	425,002	444,153
	75.1%	14.4%	10.5%		

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PARKS AND RECREATION

GOLF LINKS:

Revenue Source	Previous Balance	Monthly Total	F/Y to Date	Budget
Greens Fee Total	\$2,216.00	\$1,461.00	\$3,677.00	
Total Revenue to Date			\$3,677.00	\$13,085.00

**GOLF LINKS GREEN FEE HONOR SYSTEM SUMMARY
 THANKYOU FOR SUPPORTING CONTINUED OPERATION**

Honorable Golfers August 2017

Golf Links Green Fees Name			ANNUAL AMOUNT	DAILY AMOUNT	AUG 2017 Total Amount
Annual Greens Fee Purchases:					
Carmine Pascucci			\$458.00		\$458.00
Kiosk Cash			\$553.00		\$553.00
Kiosk CC			\$450.00		\$450.00
Kiosk List of Contributors					
TOTAL					\$1,461.00

ELECTRICAL UTILITY

ELECTRICAL SERVICE CONNECTIONS:

Locations

- Services Requested: 0
- Services Connected: 0
- Previous Connections: 1
- F/Y Connections to date: 1

POWER OUTAGES:

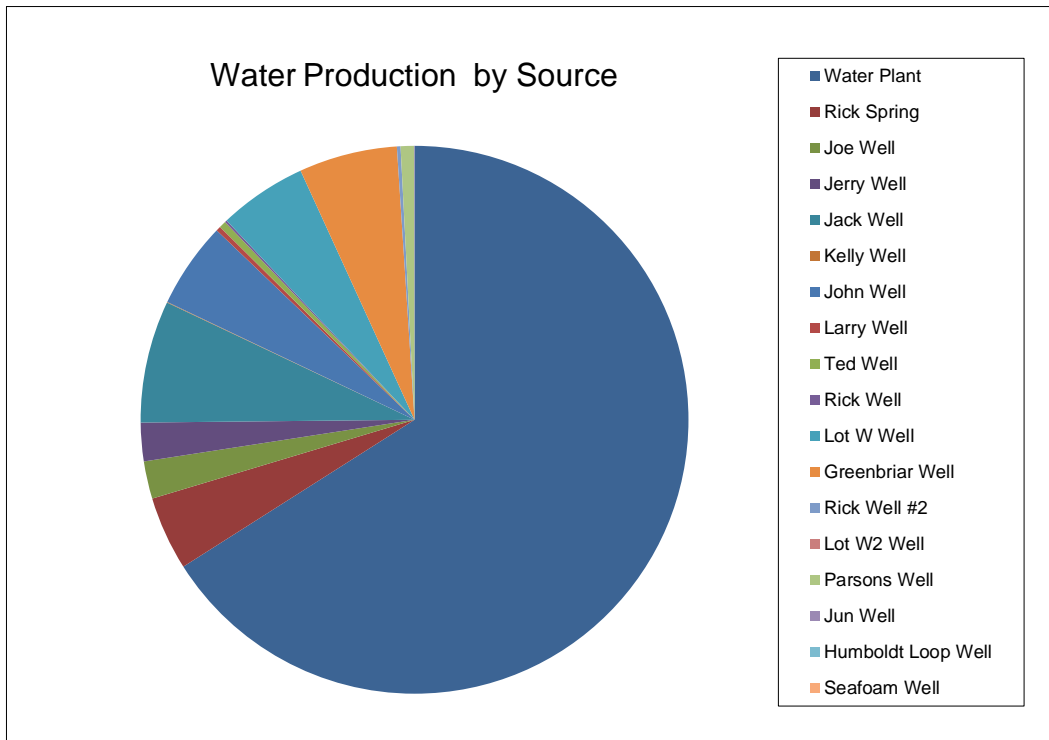
- Scheduled Outages: 5 Toth, Hillside, Seafoam, Spur, Upper Cove
- Unscheduled Outages: 4 2 PGE, Upper Pacific, Inn of the Lost Coast
- Total # of Outages: 9

WATER UTILITY

- Total Gallons Finished Water Produced: 4,999,097 gallons
- Water Plant (Telegraph Crk): 3,299,000 gallons
- Rick Spring (Toth Rd): 218,070 gallons
- Joe Well (Cougar Rd): 110,629 gallons
- Jerry Well (Willow Glen Rd): 113,472 gallons
- Jack Well (Willow Glen Rd): 360,087 gallons

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Kelly Well (Kelly Rd):	1,795	gallons
John Well (King's Peak Rd):	253,722	gallons
Larry Well (Wood Ct):	13,913	gallons
Ted Well (Shaller Ct):	20,495	gallons
Rick Well (Toth Rd):	6,261	gallons
Lot W Well (Willow Glen Rd):	260,162	gallons
Greenbriar Well (Toth Rd):	289,962	gallons
Rick Well #2 (Toth Rd):	10,824	gallons
Lot W2 Well (Willow Glen Rd):	0	gallons
Parsons Well	38,963	gallons
Jun Well	1,743	gallons
Humboldt Loop Well	0	gallons
Seafoam Well	0	gallons



- Water Treatment Plant Hours of Operation: 483.2 hours
- Monthly Rainfall Total: 0.10 inches
- Previous 17/18 Annual Rainfall Total to date: 0.04 inches
- Current 17/18 Annual Rainfall Total: 0.14 inches

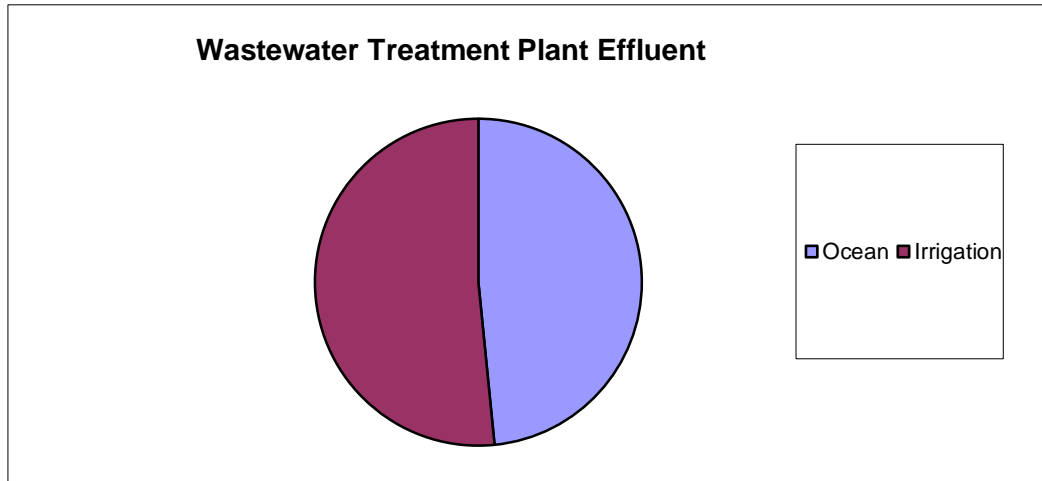
WATER SERVICE CONNECTIONS:

		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	2	221 Muskrat Circle, 1661 Upper Pacific Drive
Previous Connections	2	
• F/Y Connections to date:	<u>4</u>	

WASTEWATER UTILITY

FLOWS INTO PLANT:

High:	108,300	gals/day
Low:	38,000	gals/day
Monthly Total :	1,681,100	gals/month



SEWER SERVICE CONNECTIONS:

		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	0	
Previous Connections	1	
• F/Y Connections to date:	<u>1</u>	

CAPITAL CONSTRUCTION PROJECTS

New well site pump-testing & construction work. Assistance with the electrical department, & Cal-Fire crews.

INTRA DEPARTMENTAL SAFETY MEETINGS

Date	Items Discussed
8/4/2017	Beat the Heat.
8/11/2017	LSD and Psilocybin.
8/18/2017	Animal Attacks.

ON-CALL INCIDENT REPORT

Date/Time	Location	Description of Incident
8/3/2017	Lift stations and water plant.	PG&E power outage. Check lift stations, restart water plant.
4:10 PM		
Personnel Responding: Curtis McCauley, Frank Wilson		

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Date/Time	Location	Description of Incident
8/6/2017	Upper Pacific Drive, between Humboldt Loop and Tern Rd.	Ford pickup vs. power pole.
11:15 AM		
Personnel Responding: Frank Wilson, Todd Nuse, Curtis McCauley, Bud Lair, Jon Aronson		

Date/Time	Location	Description of Incident
8/19/2017	Inn of the Lost Coast.	Transformer failed. Replaced.
1:30 PM		
Personnel Responding: Brian Speelman, Bud Lair, Curtis McCauley, Todd Nuse, Frank Wilson		

Date/Time	Location	Description of Incident
8/20/2017	Salmon Ct	Water leak on customer side of meter, turned off.
11:00 AM		
Personnel Responding: Brian Speelman, Curtis McCauley		

END OF REPORT