

**The Resort Improvement District (RID) is seeking a
WASTEWATER TREATMENT PLANT SUPERINTENDENT
GRADE III**

The RID is a special district located in a rural community which employs water, wastewater, electric and parks professionals who provide diverse services to the community of Shelter Cove, Humboldt County, California. The RID is looking for an individual who is motivated and is willing to grow with us as we experience exciting times in the utility and parks industry.

Minimum Qualifications/Responsibilities:

- Possession of a valid Grade III Wastewater Treatment Plant Operator Certificate issued by the California State Water Resources Control Board
- Minimum of four years of experience working in a wastewater treatment plant laboratory and wastewater treatment plant with at least one year of experience as a plant supervisor. Must possess and demonstrate technical and practical skills as would be expected of a person with known prior years of experience with industrial or municipal wastewater treatment systems, monitoring principles, practices and techniques, sampling procedures, wastewater monitoring and instrumentation including wastewater Supervisory Control and Data Acquisition (SCADA) system maintenance and providing necessary system upgrades
- Responsible for all aspects of wastewater plant operations; including developing plant operations methods and procedures for use by subordinate personnel
- Ability to prepare required reports, records, correspondence, plant log entries, planning in accordance with local, state and federal regulating agency requirements including NPDES permit reporting requirements
- Responsible for ordering supplies and overseeing budget
- Responsible for operational and budgetary planning with fellow departments (Construction, Electrical and Parks depts.)
- Must possess analytical, problem solving and troubleshooting skills
- Must be detail-oriented
- Must be able to work nights and weekends and share standby and emergency responsibilities with other field personnel
- Must obtain Grade III Water Treatment Plant Operator Certificate within 2 years
- Possession of a valid California driver's license
- Must be physically able to climb ladders, stairs and platforms without restrictions, lift and carry 50 pounds, and pass a physical exam and a drug and alcohol screening
- Must be willing to perform heavy manual labor sometimes in inclement weather
- Must reside within the Shelter Cove area within six months, or within 30 minutes driving time

Desired Qualifications/Responsibilities:

- Possession of Grade III water treatment license preferred
- Knowledge of all aspects of water plant operations; ability to develop plant operations methods and procedures for use by subordinate personnel

- Knowledge of water SCADA system and ability to provide necessary system upgrades
- Ability to prepare required reports, records, correspondence, plant log entries, planning in accordance with regulating agency requirements including daily water sampling and testing, monthly and annual water reports to CDPH and eSMR to CIWQS (SWRCB), and CCR
- Ability to oversee groundwater source operations – testing/monitoring, sodium hypochlorite maintenance, state approval applications
- May be required to possess a California Class A Driver’s License

CROSS TRAINING: Under the direction of the General Manager the water/wastewater personnel may be directed from time-to-time in assisting the Electrical Utility Superintendent in Special Projects and Emergency situations.

COMPENSATION AND BENEFITS: Compensation range \$33.23 to \$54.28 BOE. Benefits package includes PERS retirement, medical, dental and vision.

DEADLINE TO APPLY: Applications will be accepted until the position is filled. Application and Job Description available online at the RID website at www.sheltercove-ca.gov or by request.

APPLICATION PROCESS: Submit a completed employment application to: RID, 9126 Shelter Cove Road, Whitethorn, CA 95589. Resumes may be included, but will not be accepted in lieu of the completed employment application. Please contact the RID at (707) 986-7447, ext. 302 with questions.