

# MINUTES

## RESORT IMPROVEMENT DISTRICT NO. 1 BOARD OF DIRECTORS REGULAR BOARD MEETING AUGUST 17th, 2017

### I. CALL TO ORDER

**President Fox called the meeting to order at 9:02 a.m.**

### II. ROLL CALL

|                              |                |
|------------------------------|----------------|
| Susan Fox, President         | <b>Present</b> |
| David Sommer, Vice President | <b>Present</b> |
| Michael Caldwell, Director   | <b>Absent</b>  |
| Nanette Corley, Director     | <b>Present</b> |
| Jac Hargrave, Director       | <b>Present</b> |

### III. PLEDGE OF ALLEGIANCE

### IV. PUBLIC COMMENT

**None.**

### V. CONSENT CALENDAR

1. Approve Minutes of the July 20, 2017 Regular Board Meeting and Public Hearing.
2. Approve Bills for Month of July 2017: Report regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.  
**Motion to approve the Consent Calendar as presented.  
Move/Corley, Second/Hargrave. All ayes. Motion carried unanimously.  
Caldwell absent.**

### VI. CORRESPONDENCE / DISCUSSION ITEMS

1. Budget Discussion Regarding Necessary Tax Revenue Modifications.

2. Humboldt County Tax Fund Balance Sheet Review.
3. Schatz Energy Research Center Completion of Solar Feasibility Study.
4. New Fire Hydrant Locks.

## VII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

**President Fox requested Action Item 2 to be addressed before considering the General Manager's Report data section due to electrical staff time constraints.**

## VIII. ACTION ITEMS

2. Consider Modifications to Ordinance 70 and Ordinance 69 to Remove Conflict Regarding Temporary Power Hookups. (Second Reading)  
**No action taken. Item tabled until next month.**

**General Manager's Report data section presented before the next Action Item.**

1. Adoption of Resolution 17-11: A Resolution Approving the Shelter Cove Resort Improvement District No 1 to Contract with State of California, Department of Forestry and Fire Protection for the Volunteer Fire Assistance Program and Authorizing the General Manager to Execute the Agreement.  
**Motion to adopt Resolution 17-11: A Resolution Approving the Shelter Cove Resort Improvement District No 1 to Contract with State of California, Department of Forestry and Fire Protection for the Volunteer Fire Assistance Program and Authorizing the General Manager to Execute the Agreement. Move/Corley, Second/Hargrave. All ayes. Motion carried unanimously. Caldwell absent.**
3. Review and Approve 2016/17 Fourth Quarter Financial Report.  
**Motion to approve the 2016/17 Fourth Quarter Financial Report as presented. Move/Hargrave, Second/Corley. All ayes. Motion carried unanimously. Caldwell absent.**
4. Consider Amendment to Capital Projects Budget Adding a \$55,000 Underground Electric Cable Replacement Project on Dolphin Drive.

**Motion to amend Capital Project's budget adding a \$55,000 Underground Electric Cable Replacement Project on Dolphin Drive.**

**Move/Hargrave, Second/Sommer. All ayes. Motion carried unanimously. Caldwell absent.**

5. Consider Board Endorsement for Petition on Improvements for Shelter Cove Road and Formation of a Safety Task Force.

**Motion to direct staff to write a letter on behalf of the Board Endorsing the Petition for Road Improvements on Shelter Cove Road.**

**Move/Corley, Second/Sommer. All ayes. Motion carried unanimously. Caldwell absent**

6. Consider Financing Options for the Community Center.

**Motion to approve a pre-approval application with USDA.**

**Move/Corley, Second/Hargrave. All ayes. Motion carried unanimously. Caldwell absent.**

7. Consider Capitalization Policy (First Reading)

**Motion to approve draft policy bring back next month for final board approval.**

**Move/Corley, Second/Sommer. All ayes. Motion carried unanimously. Caldwell absent.**

## IX. OVERLOOKED ISSUES

**Tsunami Warning System news article.**

**History of Shelter Cove document.**

**Posting of warning signs on Black Sands Beach.**

## X. ADJOURNMENT OF MEETING

**President Fox adjourned the meeting at 12:48 p.m.**

Respectfully submitted,

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Philip Young

**DRAFT**

General Manager

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