

Minutes

Resort Improvement District No. 1 Emergency/Disaster Planning Committee

Committee Meeting

Location: Shelter Cove Fire Station Meeting Hall
9126 Shelter Cove Road, Shelter Cove, California
Date: June 12, 2017
Time: 2:00 p.m.
Posted: May 25, 2017

We welcome you to this meeting. Members of the Public may be heard on any business item on this Agenda before or during the Committee's Discussion of the item.

A person addressing the Committee will be limited to five (5) minutes (Board Policy 5030) unless the Chairperson of the Committee grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Committee.

I. Call to Order: Susan Fox called meeting to order at 2:08 p.m.

II. Roll Call:

Susan Fox, Director/Chairperson, Present
David Sommer, Director/Member, Absent
Philip Young, General Manager/Member, Present
Sal Gurreri, SCVFD Chief/Member, Absent
Cheryl Antony, Firefighter/Member, Present
Nick Pape, SCVFD Captain, Absent
Evan Piercy, C.E.R.T./Member, Present
Shelli Mendes, SCVFD Medic I/Contributor, Absent

III. Public Comment: None

IV. Approval of Minutes

Approve Minutes of the May 11th, 2017, Emergency/Disaster Planning Committee. **Move to approve E. Piercy, Second C. Antony. Approved with one spelling correction.**

V. Discussion Items

1. Tsunami/Emergency Sirens. Update on permissions/permits, review most recent quote and answers from ASC (Nathan)

Sirens on order. P. Young still working permit/permission issue. Will ask for restrictions i.e., pole height limitations. Will ask for an Encroachment Permit from BLM. Will be completing required forms and working on exact location.

2. Review Planning Document changes (Disaster Plan.doc), completion of Homework Assignments

E. Piercy briefed committee on two-day class he attended (Emergency Planning) . He also received the FEMA plan template. This template must be used in order to obtain grant monies. The plan consists of three levels. Evan will make corrections on the template for the first two levels. The third level will be covered by the plan documents we have been working on. Lower level entities, such as the R.I.D. will submit their individual plans to the county Office of Emergency Services (O.E.S.).

Homework Assignments: S. Fox will work on Attachments 1 – 4 upon receipt of information from the District. P. Young will work on Attachment 6. S. Fox will work on Attachment 7.

3. Preparedness Mailers/Information Distribution

Still in work. E. Piercy will submit mailer information to the District to be processed to ensure privacy requirements are followed.

4. C.E.R.T. page on District web site review/corrections

In work.

VI. Overlooked Issues

E. Piercy will send mailer information to S. Fox to be included in information packages given to new residents and residents who receive NOAA Radios.

Fire Lanes/Do Not Park signs appear to be working well.

S. Fox will bring CERT First Aid to Fire Dept. to be checked. Need to establish a “Standard” for First Aid Kits.

VII. Adjournment of Meeting

Meeting was adjourned at 3:05 p.m.

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