

# Minutes

## Resort Improvement District No. 1 Emergency/Disaster Planning Committee

### Committee Meeting

**Location:** Shelter Cove Fire Station Meeting Hall  
9126 Shelter Cove Road, Shelter Cove, California  
**Date:** February 22, 2018  
**Time:** 09:00 a.m.  
**Posted:** February 16, 2018

We welcome you to this meeting. Members of the Public may be heard on any business item on this Agenda before or during the Committee's Discussion of the item.

A person addressing the Committee will be limited to five (5) minutes (Board Policy 5030) unless the Chairperson of the Committee grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Committee.

- I. Call to Order: Susan Fox called meeting to order at 09:00 a.m.
- II. Roll Call:

Susan Fox, Director/Chairperson, Present  
David Sommer, Director/Member, Present  
Sal Gurreri, SCVFD Chief/Member, Present  
Cheryl Antony, Firefighter/Member, Present  
Nick Pape, SCVFD Captain, Absent  
Evan Piercy, C.E.R.T./Member, Present  
Shelli Mendes, SCVFD Medic I/Contributor, Absent  
Susan Sack, Administration Assistant, Present

- III. Public Comment: **Someone should attend the SHEPT meeting tomorrow at 1:00 p.m. in Garberville.**
- IV. Approval of Minutes

**Minutes from December 21, 2017 approved. Move Evan, Second Chief Sal, approved unanimously. Approval of the October 19, 2017**

**meeting and addition of that approval to the December 21, 2017. Move Susie, Second Dave. Approved unanimously.**

V. Discussion Items

1. Tsunami/Emergency Sirens. Update on permissions/permits.

**Nick Pape and Todd Nuse coordinating location of sirens. Zero cooperation from BLM. Will install one utility pole near golf course maintenance building and have it ready for hook-up to NOAA and system software. Nick purchasing laptop for siren specific control. Will notify ASC that we are proceeding with first install. ASC will provide installation guidance and training for our personnel.**

2. Review of edited plan and homework assignments

**Evan presented changes on plan through page 26. The few suggested changes were noted. The remaining few pages will be addressed at the next committee meeting. Susie will check Appendices for acronyms to be defined and ensure SHEPT contact information is appropriate Appendix.**

**RID Emergency Operations and Business Continuity Plan will be added to Appendices.**

**Note: Evan will look for information on web site that can be used by residents to check in to let family and friends know they are safe.**

3. C.E.R.T. page on District web site review/corrections status update

**In progress. E. Piercy will work with Staff as time permits.**

4. Fuel and supply information for Humboldt O.E.S.

**In progress. Susie will forward to Humboldt O.E.S.**

5. Coordination with Mendocino O.E.S. for ocean evacuations.

**Email sent to Humboldt O.E.S. requesting assistance with this.**

6. “Evacuation Site” at R.I.D. Pole Yard – What do we have and what do we need? Evacuation Site vs. Shelter.

**Pole Yard will be an evacuation “site” not a shelter. May work well for animals. Need to stage comfort items should evacuees have to remain there for some time.**

7. Distribution of emergency/disaster info to the public.

**On hand in RID Office and advertised in monthly newsletter. Need to get copies of and computer file for new Surviving a Tsunami in Shelter Cove.**

#### VI. Overlooked Issues

**Dr. Lori Dengler will be in The Cove to do an Earthquake/Tsunami presentation**

**Ask General Store to prepare plan for limiting/rationing critical supplies.**

#### VII. Adjournment of Meeting

**Meeting was adjourned at 10:20 a.m.**